

NOVATO SANITARY DISTRICT

January 12, 2009

A regular meeting of the Board of Directors of the Novato Sanitary District will be held at 4:30 p.m., Monday, January 12, 2009, at the District Office, 500 Davidson Street, Novato.

Materials related to items on this agenda are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours.

AGENDA

1. PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL:

3. PUBLIC COMMENT:

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

4. BOARD MEMBER REPORTS:

5. REVIEW OF MINUTES:

- a. Consider approval of minutes of December 22, 2008 meeting.

6. CONSENT CALENDAR:

The Manager-Engineer has reviewed the following items. To her knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve budget amendment for account #66070 – Insurance.
- b. Adopt resolution accepting Grant of Easement from BPG Development, LLC. –
Hamilton Landing, Hangar 8. **Resolution**
- c. Approve disbursements.

7. NORTH BAY WATERSHED ASSOCIATION

- a. Report from North Bay Watershed Association Lateral Committee

8. MARIN COUNTY FLOOD CONTROL

- a. Consider authorization to participate in Novato Creek Watershed Program.

9. PRETREATMENT

- a. Approve application and adopt Resolution setting the revised pH limits for the Buck Institute. **Resolution**
- b. Approve application and adopt Resolution setting the revised pH limits for The Dye Guy. **Resolution**
- c. Approve application and adopt Resolution setting the revised pH limits for NorCal. **Resolution**

10. SUPPLEMENTAL ENVIRONMENTAL PROJECT

- a. Consider approval of pilot private lateral repair incentive program.

11. STAFF REPORTS:

- a. North Bay Watershed Association Meeting.
- b. Wilson Avenue gas main break.

12. MANAGER'S ANNOUNCEMENTS:

13. ADJOURNMENT:

Next resolution no. 2997

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Budget Amendment - Liability Insurance Premium	MEETING DATE: 1/12/2009 AGENDA ITEM NO. : 6a
RECOMMENDED ACTION: Approve budget amendment for increased liability insurance premium based on reduction of deductible from \$100,000 to \$25,000 per incident.	
SUMMARY AND DISCUSSION: At their meeting of November 10, 2008, the Board of Directors discussed the fiscal impact of the District's last three years of liability insurance claims, and authorized the Manager-Engineer to request a General Liability policy deductible of \$25,000.00 instead of the existing \$100,000.00 per incident. The 2008-09 insurance budget includes an allowance of \$78,458 for General Liability coverage. The annual premium for the General Liability policy, with the reduced deductible of \$25,000.00, increases to \$127,825.00. It is therefore requested that the Board approve a budget increase of approximately \$49,367.00.	
ALTERNATIVES:	
BUDGET INFORMATION: Increases the 2008-09 insurance budget by \$49,367.00.	
DEPT. MGR. :	MANAGER'S APPROVAL:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Novato Watershed Program	MEETING DATE: January 12, 2009
	AGENDA ITEM NO.: 8a
RECOMMENDED ACTION: Authorize participation in the Novato Watershed Program for an amount not to exceed \$20,000 in the 2009-10 budget.	
SUMMARY AND DISCUSSION: Marin County Flood Control and Water Conservation District has invited Novato Sanitary District to participate in the Novato Watershed Program. The goal of the program is to integrate flood protection, environmental restoration and pollution prevention projects in partnership with the Novato Sanitary District, North Marin Water District and the City of Novato. It appears to focus primarily on flood protection and habitat restoration. The primary interface with Novato Sanitary District interests is the potential impact on the Reclamation Facility. The program as described in detail in the attached letter from Farhad Mansourian would develop a Watershed Work Plan that would set priorities for future construction and management projects. The County of Marin has committed to funding half of the project cost with the assistance of a state grant. They selected a consultant, Prunuske Chatham, Inc. in February 2008, and have begun development of the plan. Options for the Board include: a. Don't participate. b. Participate at a funding level proportional to the Reclamation Facility Area divided by the total Novato Creek Watershed Area (1.4% of \$680,000 or \$9,510). c. Participate at a funding level proportional to the stream miles adjacent to the Reclamation Facility divided by the total stream miles in the Novato Creek Watershed (2.7% of \$680,000 or \$18,360). d. Participate at the requested level (\$100,000). Staff recommends authorizing participation for an amount not to exceed \$20,000 since the nexus of interest is the Reclamation Facility, which is adjacent to the tidal portion of Novato Creek, and the study and work plan will focus on the non-tidal portion of the watershed. There is a possibility that moving the levees back to widen the creek will be addressed in the work plan and this could impact the District's interests.	
ALTERNATIVES: (1) Deny authorization or (2) Authorize participation at a different amount.	
BUDGET INFORMATION: This activity is not included in the 2008-09 Budget but could be included in the 2009-10 budget.	
DEPT.MGR.:	MANAGER:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Pretreatment – The Buck Institute	MEETING DATE: January 12, 2009
	AGENDA ITEM NO.: 9a
RECOMMENDED ACTION: a. Approve application for relief on pH limits for the Buck Institute b. Adopt a resolution providing relief on pH limits for the Buck Institute and setting the revised pH limits.	
SUMMARY AND DISCUSSION: <p>The Buck Institute is seeking to renew its current discharge permit. By a letter application dated December 19, 2008, the Institute has requested continuing relief on its pH limits. Specifically, the application requests upper limit relief of pH 10.5 from pH 8.5.</p> <p>Given that the Board has previously authorized such relief for the Institute, as well as more recently for another discharger into the District's system, staff sees no issues in granting the requested relief. The basis of the upper limit relief can be found in section 207 of the District's Sanitary Code.</p> <p>Accordingly, staff recommends that the Board approve an upper pH limit of 10.5 in the Institute's renewed discharge permit, and adopt the attached resolution that documents approval and sets the revised pH limits.</p>	
ALTERNATIVES: Deny approval.	
BUDGET INFORMATION: N/A	
DEPT.MGR.:	MANAGER:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Pretreatment – The Dye Guy	MEETING DATE: January 12, 2009
AGENDA ITEM NO.: 9b	
RECOMMENDED ACTION:	
<ul style="list-style-type: none"> a. Approve application for relief on pH limits for The Dye Guy b. Adopt a resolution providing relief on pH limits for The Dye Guy and setting the revised pH limits. 	
SUMMARY AND DISCUSSION:	
<p>The Dye Guy, a dyeworks business located in the Bel Marin Keys area, is seeking to renew its current discharge permit. By a letter application dated January 8, 2009, the business has requested continuing relief on its pH limits. Specifically, the application requests upper limit relief of pH 10.5 from pH 8.5.</p> <p>Given that the Board has previously authorized such relief for this business, as well as more recently for another discharger into the District's system, staff sees no issues in granting the requested relief. The basis of the upper limit relief can be found in section 207 of the District's Sanitary Code.</p> <p>Accordingly, staff recommends that the Board approve an upper pH limit of 10.5 in The Dye Guy's renewed discharge permit, and adopt the attached resolution that documents approval and sets the revised pH limits.</p>	
ALTERNATIVES: Deny approval.	
BUDGET INFORMATION: N/A	
DEPT.MGR.:	MANAGER:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Pretreatment – Norcal Dyeworks	MEETING DATE: January 12, 2009
	AGENDA ITEM NO.: 9c
RECOMMENDED ACTION: a. Approve application for relief on pH limits for Norcal Dyeworks b. Adopt a resolution providing relief on pH limits for Norcal Dyeworks and setting the revised pH limits.	
SUMMARY AND DISCUSSION: <p>Norcal Dyeworks, a dyeworks business located in the Bel Marin Keys area, is seeking to renew its current discharge permit. By a letter application dated January 8, 2009, the business has requested continuing relief on its pH limits. Specifically, the application requests upper limit relief of pH 10.5 from pH 8.5.</p> <p>Given that the Board has previously authorized such relief for this business, as well as more recently for another discharger into the District's system, staff sees no issues in granting the requested relief. The basis of the upper limit relief can be found in section 207 of the District's Sanitary Code.</p> <p>Accordingly, staff recommends that the Board approve an upper pH limit of 10.5 in Norcal Dyeworks renewed discharge permit, and adopt the attached resolution that documents approval and sets the revised pH limits.</p>	
ALTERNATIVES: Deny approval.	
BUDGET INFORMATION: N/A	
DEPT.MGR.:	MANAGER:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Supplemental Environmental Project	MEETING DATE: January 12, 2009 AGENDA ITEM NO.: 10a
RECOMMENDED ACTION: Approve pilot private lateral repair incentive program.	
SUMMARY AND DISCUSSION: <p>On November 17, 2008, Novato Sanitary District entered into a Settlement Agreement with Northern California Riverwatch in which the District agreed to perform a following Supplemental Environmental Project that would provide \$50,000 in grants or loans for private lateral inspection and repair. The District is required to submit a description of the program by January 16, 2009.</p> <p>The Adhoc Collection System Committee reviewed the attached "Supplemental Environmental Project Description" and recommends that the Board of Directors approve it for submittal to Riverwatch.</p> <p>The program would provide grants of up to \$1,500 or one half the cost of the lateral repair to properties along the planned District sewer repair projects in sub-basin 2. This basin has some of the highest infiltration/inflow in the District and has had sewer system overflows during past rainstorms.</p> <p>This pilot would help the District determine the effectiveness of grants and public outreach efforts. Staff recommends approval.</p>	
ALTERNATIVES: (1) Deny approval	
BUDGET INFORMATION: The 2008-09 budgeted \$50,000 for this under the Pollution Prevention line item.	
DEPT.MGR.:	MANAGER: