

# NOVATO SANITARY DISTRICT

March 24, 2008

A regular meeting of the Board of Directors of the Novato Sanitary District will be held at 4:30 p.m., Monday, March 24, 2008, at the District Office, 500 Davidson Street, Novato.

## **AGENDA**

**1. PLEDGE OF ALLEGIANCE:**

**2. AGENDA APPROVAL:**

**3. PUBLIC COMMENT:**

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

**4. BOARD MEMBER REPORTS:**

**5. REVIEW OF MINUTES:**

- a. Consider approval of minutes of March 10, 2008 meeting.

**6. CONSENT CALENDAR:**

The Manager-Engineer has reviewed the following items. To her knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve extension of sewer main extension permit for Rudnick Estates Subdivision.
- b. Approve subordination request from Redevelopment Agency for the City of Novato.
- c. Approve travel by the Laboratory Supervisor to Clayton, Missouri to attend the Environmental Protection Agency/Water Environment Federation Pretreatment Training Course on April 8-11, 2008.
- d. Meeting schedule – April 14<sup>th</sup> and 28<sup>th</sup>, May 12<sup>th</sup> and 27<sup>th</sup>, June 9<sup>th</sup> and 23<sup>rd</sup>.
- e. Approve disbursements.

**7. ADMINISTRATION:**

- a. Receive the audited financial statements for fiscal year 2006-07.

**8. DISTRICT POLICY HANDBOOK:**

- a. Consider adoption of Policy No. 2100 – Vehicle Assignment and Usage

**9. DISTRICT STANDARD SPECIFICATIONS & DRAWINGS**

- a. Approve Addendum No.1 to the District’s “Standard Specifications and Drawings”.

**10. RECLAMATION FACILITIES SPOT REPAIR PROJECT 2007-04:**

- a. Approve expenditure in an amount not to exceed \$55,000 for the emergency repair of the 10” pond feed line feeding the irrigation pump station.

**11. WASTEWATER FACILITY UPGRADE PROJECT 2006-07, 08**

- a. Consider scheduling a ribbon-cutting ceremony for the pump station and pipeline.

**12. STAFF REPORTS:**

- a. California Association of Sanitation Agencies’ Washington D.C. Conference.
- b. California State Water Resources Control Board March 18<sup>th</sup> meeting.
- c. North Bay Water Reuse Authority
- d. Bay Trail Feasibility Study Workshop
- e. College of Marin meeting

**13. MANAGER’S ANNOUNCEMENTS:**

**14. ADJOURNMENT:**

Next resolution no. 2977

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.***