

NOVATO SANITARY DISTRICT

July 28, 2008

A regular meeting of the Board of Directors of the Novato Sanitary District will be held at 4:30 p.m., Monday, July 28, 2008, at the District Office, 500 Davidson Street, Novato.

Materials related to items on this agenda are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours.

AGENDA

1. PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL:

3. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

- Public employee performance evaluation:
Title: Manager-Engineer

4. PUBLIC COMMENT:

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

5. BOARD MEMBER REPORTS:

6. CONSENT CALENDAR:

The Manager-Engineer has reviewed the following items. To her knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve Sewer Main Extension permit time extension for Whole Foods Delong Ave.
- b. Accept Hamilton Marketplace Sewer Main Extension.
- c. Meeting schedule – August 11th and 25th, September 8th and 22nd, October 13th and 27th.
- d. Approve disbursements.

7. BOARD OF DIRECTORS:

- a. Consider Committee appointments.

8. PERSONNEL:

- a. Receive Ad Hoc Personnel Committee recommendations for 2008-09 salary adjustments for management and confidential employees.
- b. Consider approval of 2007-08 salary schedule for Manager-Engineer, management and confidential employees, effective July 1, 2008.

9. LIABILITY CLAIM:

- a. Consider rejection of claim from Michael Bell, 1065 Bel Marin Keys

10. STAFF REPORTS:

- a. North Bay Water Reuse Authority
- b. Clemente Court sewer overflow

11. MANAGER'S ANNOUNCEMENTS:

12. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Subdivision(b) of Section 54956.9: Two cases: Riverwatch 60-day Notice and Smith Claim.

13. ADJOURNMENT:

Next resolution no. 2986

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Consent Calendar: Whole Foods Sewer Main Extension Time Extension.	MEETING DATE: July 28th, 2008 AGENDA ITEM NO.:
RECOMMENDED ACTION: Approve the permit time extension for Whole Foods SME	
SUMMARY AND DISCUSSION: The project's owner has paid the required renewal fee and written a letter to the District to request a grant of time extension for the Whole Foods - DeLong Ave Sewer Main Extension. The project is at the 95 percent level of completion and is awaiting the final lift of pavement within the right of way of De Long Avenue. The street improvements have been delayed until later into the project. The project is requesting a one year extension, until July of 2009 of permit # 20594.	
ALTERNATIVES: Do not allow a time extension for the Whole Foods SME permit.	
BUDGET INFORMATION: N/A	
DEPT.MGR.:	MANAGER:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Consent Calendar: Hamilton Marketplace Sewer Main Extension	MEETING DATE: July 28, 2008 AGENDA ITEM NO.
RECOMMENDED ACTION: Accept the Hamilton Marketplace Sewer Main Extension.	
SUMMARY AND DISCUSSION: <p>The public sewer was extended from the Hamilton Field Marriott property to Roblar Drive parallel to the SMART railroad easement, and an additional 8" sewer was constructed to serve the west side of the proposed Safeway store and Safeway fuel station.</p> <p>The project serves the Hamilton Market Place Shopping Center development constructed by Grosvenor USA Limited.</p> <p>The facilities proposed to be accepted by the District are as follows:</p> <ol style="list-style-type: none"> 1.) 16 Standard Manholes 2.) 1,074 linear feet of 18" PVC sewer main pipe 3.) 110 linear feet of 10" PVC sewer main pipe(Siphon) 4.) 110 linear feet of 12" PVC sewer main pipe(Siphon) 5.) 250 linear feet of 8" PVC sewer main pipe. <p>District public sewer facilities to be abandoned or replaced are as follows:</p> <ol style="list-style-type: none"> 1.) 3 Manholes 2.) 936 linear feet 15" RCP <p>District staff estimates the total cost of construction to be \$262,000 District staff estimates the asset loss of abandon and removed items is - \$131,000</p>	
ALTERNATIVES: Do not accept improvements of the Hamilton Marketplace SME	
BUDGET INFORMATION: Increase of District assest by \$131,000	
DEPT. MGR. :	MANAGER'S APPROVAL:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Board of Directors: Committee Appointments	MEETING DATE: July 28, 2008 AGENDA ITEM NO.:
RECOMMENDED ACTION: Presidential appointment of committee members	
SUMMARY AND DISCUSSION: <i>Current Committees</i> Standing Joint City/District Solid Waste Committee: George C. Quesada, Arthur T. Knutson, William C. Long, Alternate California Association of Sanitation Agencies: James D. Fritz, Delegate, Michael DiGiorgio, Alternate California Sanitation Risk Management Authority: Beverly B. James, Delegate, James D. Fritz, Alternate North Bay Regional Water Authority: Beverly B. James, Delegate, William C. Long, Alternate North Bay Watershed Association: Beverly B. James, Delegate, George C. Quesada, Alternate <i>Adhoc Committees</i> Adhoc Solid Waste Rates: William C. Long, Michael Di Giorgio Adhoc Personnel: William C. Long, Michael Di Giorgio Adhoc Wastewater Facility Upgrade: James D. Fritz, William C. Long Adhoc Recycled Water: James D. Fritz, William C. Long	
DEPT.MGR.:	MANAGER:

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DEPT.MGR.:	MANAGER:

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Liability Claim	MEETING DATE: July 28, 2008 AGENDA ITEM NO.:
RECOMMENDED ACTION: Reject claim from Michael Bell	
SUMMARY AND DISCUSSION: Mr. Bell hired Ameso's Plumbing to repair his lateral at 1065 Bel Marin Keys Blvd. Ameso's Plumbing did not obtain the required lateral repair permit from the District before beginning the work and did not notify the District. The sewer line in front of Mr. Bell's house was surcharged at the time the work was started and sewage backed up into the open trench. They then notified the District, obtained an emergency permit and the District staff pumped down the sewer main and inspected the work. Mr. Bell has submitted a claim in the amount of \$13,600 for additional work that he claims was caused by the sewage entering the trench. No sewage entered the home. District staff and the District's insurance adjuster recommend rejecting the claim.	
DEPT.MGR.:	MANAGER: