

NOVATO SANITARY DISTRICT

Meeting Date: April 25, 2016

The Board of Directors of Novato Sanitary District will hold a meeting at 6:00 p.m., Monday, April 25, 2016, at the District Offices, 500 Davidson Street, Novato.

Materials related to items on this agenda are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. They are also available on the District's website: www.novatosan.com.

AGENDA (Revised as below)

1. PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL: (Revised items 7.a.&b. per Legal Counsel)

3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

4. REVIEW OF MINUTES:

- a. Consider approval of minutes of the April 4, 2016 regular meeting.

5. CONSENT CALENDAR:

The General Manager-Chief Engineer has reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended, or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve regular disbursements, April 4 – April 25, 2016.
- b. Ratify April 2016 payroll and payroll related disbursements.
- c. Receive Workers' Compensation Insurance Report.

6. FINANCE COMMITTEE:

- a. Receive report, meeting of April 18, 2016.
- b. Accept recommendation to approve the 2016 Sewer Service Charge Study report by Bartle Wells Associates (BWA).
- c. Accept recommendation to establish a maximum sewer service charge increase of \$21 per year per Equivalent Dwelling Unit (EDU) in each of the five Fiscal Years FY2016-17 through FY2020-21.

7. SEWER SERVICE CHARGES:

- a. Approve the 2016 Sewer Service Charge Study report by Bartle Wells Associates (BWA) (deferred to June 13, 2016 Board meeting)
 - b. Establish Propose a maximum rate increase of \$21 per year per Equivalent Dwelling Unit (EDU) in each of fiscal years (FY) 2016-17, 2017-18, 2018-19, 2019-20, and 2020-21.
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- c. Set the time and date for a Public Hearing on Proposed Increases in Sewer Service Charges for 6:00 p.m. on June 13, 2016.
- d. Review and authorize mailing of the attached proposed Proposition 218 mandated Notices of Public Hearing to Residential and Non-Residential Property Owners.

8. WASTEWATER OPERATIONS REPORT:

- a. Receive Wastewater Operations Report, March 2016.
- b. Receive report on repair of 15-inch trunk sewer at 65 Hamilton Drive, approve the final Work Report in the amount of \$99,460.76 to replace the 34 lineal feet (LF) of the 15-inch trunk sewer, and authorize the General Manager-Chief Engineer to execute it.

9. CAPITAL PROJECTS:

- a. *NTP Corrosion Control, Account No. 73006*: Approve a contract with RMC Water Environment in the not-to-exceed amount of \$55,850 for engineering services related to protective coating of Primary Clarifier No. 1, and authorize the General Manager-Chief Engineer to execute it.

10. BOARD MEMBER REPORTS AND REQUESTS:

- a. North Bay Watershed Association (NBWA) annual conference, April 22, 2016.
- b. North Bay Water Reuse Authority (NBWRA) meeting, April 25, 2016.

11. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

12. ADJOURNMENT:

Next regular meeting date: Monday, May 9, 2016, 6:00 PM, at the Novato Sanitary District office, 500 Davidson Street, Novato, CA.

Next resolution no. 3098.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.
