

NOVATO SANITARY DISTRICT

Special Meeting Date: April 15, 2019

The Board of Directors of Novato Sanitary District will hold a **SPECIAL** meeting at 5:30 p.m., Monday, April 15, 2019, at the District Offices, 500 Davidson Street, Novato.

Materials related to items on this agenda that are public records, are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. They are also available on the District's website: www.novatosan.com. Note: All times and order of consideration for agenda items are for reference only. The Board of Directors may consider item(s) in a different order than set forth herein.

AGENDA

1. **PLEDGE OF ALLEGIANCE:**
2. **AGENDA APPROVAL:**
3. **PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

This item is to allow anyone present to comment on any subject listed on the agenda. Individuals will be limited to a three-minute presentation.

4. **PUBLIC HEARING PURSUANT TO CALIFORNIA VOTING RIGHTS ACT (CVRA) AND ELECTIONS CODE (EC) 10010 - DISTRICT BOUNDARIES; 2ND PUBLIC HEARING:**
 - a. Open public hearing.
 - b. Receive report(s) regarding the composition of new voting districts (zones) to be established and the transition to by-district (zone) elections, from District Counsel, Consultant (Q2 Data & Research, LLC), and staff.
 - c. Public comments: Receive public input on the composition of new voting districts (zones) to be established and the transition to by-district (zone) elections.
 - d. Board comments: Receive Board input on the composition of new voting districts (zones) to be established and the transition to by-district (zone) elections.
 - e. Close public hearing.

Upon close of Public Hearing, take the following Actions:

- f. Provide direction to District Counsel, Consultant, and staff, if any.
5. **ADJOURNMENT:**

Next Resolution No. 3132.

Next **SPECIAL** meeting date: Monday, May 6, 2019, 5:30 PM, (3rd Public Hearing - CVRA and EC 10010), at the Novato Sanitary District office, 500 Davidson Street, Novato, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Public Hearing – California Voting Rights Act (CVRA) and Elections Code (EC) 10010.	MEETING DATE: April 15, 2019 AGENDA ITEM NO.: 4.a. through 4.f.
RECOMMENDED ACTIONS: Conduct a second public hearing to receive public input on the composition of new voting districts (zones) to be established and the transition to by-district (zone) elections, and provide direction to District Counsel, Consultant, and staff, if any.	
SUMMARY AND DISCUSSION: <p>The District recently became aware of a number of California public agencies who are transitioning (or intend to transition) to an electoral district based election system under the provisions of the California Voting Rights Act of 2001 (“CVRA”).</p> <p>The District reviewed its options under the CVRA, as well as relevant trends and case law on litigation enforcing CVRA provisions in the adoption of by district elections by other California public agencies. Upon its review, the District concluded that compliance with the CVRA and the adoption of a by-district (or “zone”) election system is consistent with its commitment to diversity and inclusiveness in its role as a provider of public services.</p> <p>Accordingly, at the District Board Meeting of April 1, 2019, the Board unanimously adopted Resolution No. 3131 declaring its intent to voluntarily transition to by-district (or “zone”) elections.</p> <p>Pursuant to California Elections Code Section 10010, the Board is required to hold at least five public hearings in connection with the establishment of districts (zones). Two hearings must be held before any map or maps of district (zone) boundaries are drawn. These initial hearings provide an opportunity for the public to give input on the criteria for and composition of the proposed districts (zones). The first public hearing was held at a regular Board meeting on April 8, 2019, where the Board unanimously also adopted a Timeline for Consideration and Implementation of By-District Elections (“Timeline”), (Attachment 1).</p> <p>Today’s meeting is the second of the two initial public hearings. Two additional hearings will be held after the proposed district (zone) maps are drawn. These hearings will give the public an opportunity to react to and provide input on specific proposed district (zone) boundary lines as well as on any proposed sequencing of elections.</p> <p>A final (fifth) public hearing will be held in connection with the Board’s adoption of an ordinance establishing by-district (zone) elections.</p> <p>District Counsel and Q2 Demographer Karin Mac Donald will be present at the above hearings to lead the discussions and answer questions.</p> <p>Note that the Timeline of Attachment 1 provides a best-case scenario, and may change if circumstances dictate.</p>	
ATTACHMENTS: 1. Timeline for Consideration and Implementation of By-District Elections.	
STRATEGIC PLAN INFORMATION: This item addresses Goal 3 (Board District and Community Alignment and Communications) of the latest Strategic Plan Update.	
DEPT. MGR.: RD, SSK	GENERAL MANAGER: SSK

ATTACHMENT 1
NOVATO SANITARY DISTRICT

Timeline for Consideration and Implementation of By-District (Zone) Elections

DATE	EVENT	COMMENT
Monday, April 1, 2019	Board adopts Resolution declaring its intention to transition from at-large to by-district (zone) elections (Special Meeting).	
Monday, April 8, 2019	1st Public Hearing (Regular Meeting)	No maps for review, but take public comments on composition of districts (zones) and preference for zone lines.
Monday, April 15, 2019	2nd Public Hearing (Special Meeting)	No maps for review, but take public comments on composition of districts (zones) and preference for zone lines.
By Monday, April 29, 2019	Publish draft map(s) for at least seven (7) days before 3 rd public hearing	Publication can be on website and posting in other places
Monday, May 6, 2019	3rd Public Hearing (Special Meeting) Publish for review any new or amended district election maps and potential sequence of elections.	Take public comments on proposed maps; engage in line drawing as desired. Maps must be available for review at least 7 days before consideration at the 4th public hearing.
<u>Tuesday</u> , May 28, 2019 (as Monday, Memorial Day, is a District holiday).	4th Public Hearing (Special Meeting) Publish for review new or amended district election maps (if any) and potential sequence of elections.	Take public comments on proposed maps; final line drawing as desired. <i>- If selected map is amended, ordinance cannot be adopted until 7 days after amended map is published.</i>
Monday, June 10, 2019	5th Public Hearing (Regular Meeting)	Board adopts ordinance establishing by-district elections