Challenges and Opportunities

Finances

- Reserves
- Budget
- Long term financial health
- Audit
- Rates

Operational Effectiveness

- Technology
- Policies
- Efficiency
- Customer service

Personnel and Organization

- Recruitment
- Employee Retention
- Training and Development
- Safety
- Compensation and benefits

Environmental Stewardship

Regulatory Compliance

Board

- Policies and procedures
- Oversight
- Provides clear policy guidance

Facilities

- Treatment
- Collection
- Outfall

Solid Waste

- Zero waste
- Recycling

Emergency preparedness

Wastewater

- Recycled water
- Zero discharge

Partnerships

- Fostering partnerships.

Communicating with the community

Table 1
Novato Sanitary District
Current and Projected Operating Expense

	Budget 2010-11	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011-12	Preliminary Budget 2012-13
Collection	$1,236,351	$1,325,977	$1,175,956	$1,176,293	$1,203,613
Treatment - Before Contract	410,249	341,668	-	-	-
Treatment - Contract Operations	2,395,898	2,395,898	2,597,043	2,597,043	2,674,955
Reclamation	477,065	469,395	482,435	485,417	497,811
Laboratory	749,877	704,282	732,278	755,836	769,083
Pump Stations	757,151	688,286	710,594	733,414	749,290
Administration	2,869,750	2,857,264	2,724,421	2,827,500	2,918,993
Hazardous Household Waste	343,338	343,338	353,638	353,638	364,247
Totals	9,239,679	9,126,109	8,776,366	8,929,142	9,177,993

Source: District Budgets

Table 2
Novato Sanitary District
Preliminary Draft Capital Improvements Program 2011-2015

Project No.	Project Name	Category	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	TOTAL FY2011-15
72110	Drainage PS #3 & #7 Outfall Rehabilitation	PS	-	50,000	-			50,000
72111	SCADA Phase II & IIA	other	20,000	20,000	20,000	20,000	20,000	100,000
72403	Pump Station Rehab. (BMK & Gormann-Rupp)	PS	3,000,000	2,000,000	-	-	-	5,000,000
72508	N. Bay Water Recycling Auth. (with NMWD)	recycle	50,000	50,000	50,000	50,000	50,000	250,000
72509	NTP Soil & Groundwater Invest.	WWTP	5,000	-	-	-	-	5,000
72604	Laboratory Improvements	WWTP	30,000	10,000	5,000	5,000	5,000	55,000
72607	WWTP Upgrade - Contract A1	WWTP	15,000	10,000	10,000	-	-	35,000
72608	WWTP Upgrade - Contract A2	WWTP	10,000	10,000	10,000	-	-	30,000
72609	WWTP Upgrade - Contract B	WWTP	250,000	50,000	20,000	20,000	20,000	360,000
72611	Bayside Sewer	collection	10,000	25,000	25,000	5,000	3,000	68,000
72612	Southgate Sewer	collection	3,000	10,000	20,000	3,000	3,000	39,000
72706	Collection System Improvements[1]	collection	3,000,000	2,000,000	2,000,000	2,000,000	1,500,000	10,500,000
72707	Hamilton Wetlands/Outfall monitoring & planning	other	5,000	5,000	5,000	5,000	5,000	25,000
72708	Cogeneration	WWTP	50,000	700,000	150,000	50,000	10,000	960,000
72801	Annual Minor Projects	other	25,000	25,000	25,000	25,000	25,000	125,000
72802	Annual Sewer Adj. for City Street Overlay Projects	collection	25,000	25,000	25,000	25,000	25,000	125,000
72803	Annual Collection System Repairs (Spot Repairs)	collection	200,000	200,000	200,000	200,000	200,000	1,000,000
72804	Annual Reclamation Facilities Improvements	reclamation	150,000	150,000	150,000	150,000	150,000	750,000
72805	Annual Treatment Plant & Pump Station Improvements	other	150,000	150,000	150,000	150,000	150,000	750,000
72808	Strategic Plan Update	other	50,000	-	-	-	-	50,000
73001	WWTP Contr. C - Demo. Old NTP, Digester Rehab, New Maint. Facil.	WWTP	800,000	3,500,000	250,000	50,000	10,000	4,610,000
73002	WWTP Faciilites Upgrade - Contract D - Recycled Water Project	WWTP	6,500,000	500,000	20,000	10,000	10,000	7,040,000
73003	Admin Builidng Upgrades	other	-	250,000	-	-	-	250,000
	TOTALS		**14,353,000**	**9,745,000**	**3,135,000**	**2,768,000**	**2,186,000**	**32,187,000**

1 - Begining FY2011-12, includes an allowance of $1 million for replacing 4-inch decant line from reclamation to Deer Island, and 4-inch digested sludge transfer line from NTP to reclamation

Source: District Preliminary CIP

Table 3
Novato Sanitary District
SRF Loan Payments
Term - 20 years; 2.4% Interest

	Date	Outstanding Principal	Interest Payment	Principal Payment	Total Annual Payment
1	FY 2011/12	$81,973,200	$6,064,321	$0	$6,064,321
2	FY 2012/13	81,973,200	1,967,000	3,456,064	5,423,064
3	FY 2013/14	78,517,136	1,884,000	3,539,064	5,423,064
4	FY 2014/15	74,978,072	1,799,000	3,624,064	5,423,064
5	FY 2015/16	71,354,008	1,712,000	3,711,064	5,423,064
6	FY 2016/17	67,642,944	1,623,000	3,800,064	5,423,064
7	FY 2017/18	63,842,880	1,532,000	3,891,064	5,423,064
8	FY 2018/19	59,951,816	1,439,000	3,984,064	5,423,064
9	FY 2019/20	55,967,752	1,343,000	4,080,064	5,423,064
10	FY 2020/21	51,887,688	1,245,000	4,178,064	5,423,064
11	FY 2021/22	47,709,624	1,145,000	4,278,064	5,423,064
12	FY 2022/23	43,431,560	1,042,000	4,381,064	5,423,064
13	FY 2023/24	39,050,496	937,000	4,486,064	5,423,064
14	FY 2024/25	34,564,432	830,000	4,593,064	5,423,064
15	FY 2025/26	29,971,368	719,000	4,704,064	5,423,064
16	FY 2026/27	25,267,304	606,000	4,817,064	5,423,064
17	FY 2027/28	20,450,240	491,000	4,932,064	5,423,064
18	FY 2028/29	15,518,176	372,000	5,051,064	5,423,064
19	FY 2029/30	10,467,112	251,000	5,172,064	5,423,064
20	FY 2030/31	5,295,048	127,000	5,296,064	5,423,064

Table 4
Novato Sanitary District
Projected Operation and Maintenance
Revenues and Expenses

	Estimated 2010/11	Estimated 2011/12	Projected 2012/13
Number of equivalent connections	29,070	29,145	29,220
New equivalent connections	75	75	75
Annual operating service charge	$276	$276	$281
Beginning operating fund balance	$7,164,000	$7,130,891	$7,608,000
Operating revenues			
Operating service charges	$8,023,000	$8,044,000	$8,211,000
Other revenues - 3% increase	945,000	1,102,000	1,135,000
Interest @ 1.5%	125,000	107,000	114,000
Total operating revenues	9,093,000	9,253,000	9,460,000
Operating expenses			
Collection	$1,325,977	$1,175,956	$1,204,000
Treatment - Before Contract	341,668	0	0
Treatment - Contract Operations	2,395,898	2,597,043	2,675,000
Reclamation	469,395	482,435	498,000
Laboratory	704,282	732,278	769,000
Pump Stations	688,286	710,594	749,000
Administration	2,857,264	2,724,421	2,919,000
Hazardous Household Waste	343,338	353,638	364,000
Totals	9,126,109	8,776,366	9,178,000
Net annual revenues	-33,109	476,634	282,000
Ending fund balance	$7,130,891	$7,607,525	$7,890,000

1 - Operating expenses projected to increase by about 3% annually
2 - Single plant operations beginning 2009/10

Table 5 - version 1
Novato Sanitary District
Projected Capital Cash Flow

	Estimated 2010/11	Estimated 2011/12	Projected 2012/13
Number of equivalent connections	29,070	29,145	29,220
New equivalent connections	75	75	75
Annual capital service charge	$186	$186	$229
Connection charge - 4% increase	$8,110	$8,430	$8,770
Beginning capital fund balance (1)	$3,006,000	$2,923,000	$10,475,000
Capital revenues			
Capital service charges	$5,407,000	$5,421,000	$6,691,000
Property taxes @ 2% after 2011	1,660,000	1,693,000	1,727,000
Connection charges	162,000	80,000	80,000
Interest income @ 1.5%	50,000	50,000	157,000
Other revenues	860,000	20,000	20,000
Annual capital revenue	8,139,000	7,264,000	8,675,000
Reclamation grant proceeds		700,000	250,000
New borrowing proceeds		20,000,000	
SRF loan proceeds	5,981,000	0	0
Total annual funding	14,120,000	27,964,000	8,925,000
Capital expenses			
Treatment plant	$5,118,000	$7,660,000	$4,780,000
Collection system	2,654,000	3,238,000	2,260,000
Pump stations	405,000	3,000,000	2,050,000
Reclamation system	395,000	200,000	200,000
Other projects	227,000	250,000	450,000
Interim financing (4.34% interest)	5,404,000		
Bank loan or COP service (4.5%, 25 years)	0	0	1,470,000
SRF Loan pmts (2.4%, 20 years)	0	6,064,000	5,423,000
Annual capital expense	14,203,000	20,412,000	16,633,000
Net annual revenues	-83,000	7,552,000	-7,708,000
Ending fund balance	$2,923,000	$10,475,000	$2,767,000

Table 6
Novato Sanitary District
Summary of Sewer Service Charges With Bank Loans
Annual Cost per Equivalent Dwelling Unit - version 1

	Adopted	Projected	
	2010/11	**2011/12**	**2012/13**
Operating	$276	$276	$281
Capital	186	186	229
Total	**$462**	**$462**	**$510**
Annual increase	**$0**	**$0**	**$48**

Novato Sanitary District											
2000-10											
CAPITAL IMPROVEMENTS EXPENDITURES											
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total
	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2000-10
NTP Pavement Overlay	$25,236	$128,391	$464,708	-$39							$618,296
Drain PS #7 Pump Replace	$32,659										$32,659
VFD Revisions	$154,928	$85,603	$63,618	$27,422	$866		$5,169				$337,606
NTP Admin Building New Roof	$50,032										$50,032
So Scottsdale PS Mod Ph I & II	$672,765										$672,765
Diesel Tank Upgrade	$15,527	$9,602	$0								$25,129
BMK #4, #6 & #8 Mods	$983										$983
Telemetry & Alarm Impvts	$20,343	$175,937									$196,280
NTP Ground Fault Relay	$4,014	$325	$36,258								$40,597
Arroyo-SJ Creek Trunk Sewer	-$30,254										-$30,254
NTP Painting	$2,218										$2,218
Reclamation Facilities Impvts	$5,740										$5,740
NTP Chlorination Impvts	$44,911	$36,527	$374	$0	$138						$81,950
ITP Improvements	$17,459	$74,172	$216,809	$64,125	$166	$81,056	$234,770				$688,557
Long-Range Facilities Plan	$202,975	$13,326									$216,301
Phone System Impvts	$194										$194
Office Furniture	$4,406										$4,406
NTP Barminutor Replacement	$18,399										$18,399
Degritter Replacement	$9,695	$45,735		$19,574	$15,603						$90,607
Minor Projects	$12,938					$4,940	$17,393	$14,038	$6,308	$195	$55,812
Sewer Adj in Connection	$29,960	$25,230	$11,436	$2,461	$50,021	$6,300	$100,459	$30,379	$11,646	$17,408	$285,300
Recl Facility Dike Maintenance	$25,402	$9,272									$34,674
Computer Equipment	$8,382	$18,340									$26,722
Reclamation Facility DitchMaint	$4,428	$0	$0	$39,173	$218,660	$104,638					$366,899
NTP Primary Clarifier Impvts	$96	$0	$107	$0							$203
Bahia Remote PS Impvts	$17,867	$24,175	$104,158	$710,482	$170,026	$12,761	$0				$1,039,469
NTP Secondary Digester Rehab	$1,510	$89,663	$113,724	$123,040	$59,837						$387,774
NTP Aeration System Retrofit	$177,039	$233,997	$38,634	$52							$449,722
Admin. Bldg. Remodel	$13,257	$148,358	$1,162,616	$1,859,316	$101,406	$18,943	$30,366	$4,756	$288		$3,339,306
Machin Avenue Sewer Impvts.	$15,293	-$441									$14,852
Olive St. Channel Grinder	$47,269										$47,269

Novato Sanitary District											
2000-10											
CAPITAL IMPROVEMENTS EXPENDITURES											
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total
	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2000-10
Lauren Ave-Los Alondras Sewer	$82,666	$616,571									$699,237
Bel Marin Keys Sewer Repairs	$34,668	$681,244									$715,912
Facility Plan for NTP & ITP		$2,293	$192,379	$277,925	$562,839	$100,210	$12,641				$1,148,287
Collection System Eval. and		$32,147	$235,279	$305,470	$660,259	$433,045					$1,666,200
Capacity Assurance Plan											$0
Reclamation Facility Site 7 Rehab		$0	$0	$21,617	$0	$563	$1,885				$24,065
BMK 5 Pump Station Rehab.		$22,722	$37,197	$279,031	$277,217	$813,645	$290,104	$7,546			$1,727,463
Drainage PS #3 & #7 Outfall		$0	$0	$0	$0	$0	$0	$1,717	$0	$0	$1,717
SCADA Phase II		$11,353	$9,334	$23,858	$39,264	$42,775	$26,983	$37,798	$670	$10,226	$202,261
Pump Station Channel Grinders		$118,752	$9,143								$127,895
Bradley Avenue Sewer		$466,760									$466,760
Grant Ave. Sewer Improvements		$69,096	$19,468	$354,223	$482,612	$2,000		$106,938			$1,034,337
Novato Heights SAD		$42,535	$1,903,069	-$986	$0	$7,240	$0	$0			$1,951,858
Downtown Novato Sewer		$31,311	$252,577								$283,888
Franklin Ave Main Interceptor		$20,627	$60,008	$20,101	$375,854	$113,968					$590,558
Vintage Oaks Rehabilitation			$0								$0
Olive Street Sewer Repair			$141,409	$33,829							$175,238
Bruno Ave Sewer Repair			$20,915	$128,800							$149,715
Collection System Repairs			$0	$125,275	$131,949	$2,495,076	$356,646				$3,108,946
Court Road Sewer Repair			$0		$1,950						$1,950
Southgate Sewer			$0	$255	$207	$0					$462
Marin Village PS Rehab &			$0	$9,365	$221	$0	$0	$0			$9,586
Emergency Generator											$0
Olive St. PS Controls &			$0	$465		$0	$0	$0			$465
SCADA III Control & Data			$0	$0	$1,344						$1,344
BMK Pump Station Rehab.				$0	$25,831	$215	$0	$173,027	$2,083,532	$1,203,484	$3,486,089
Collection System Repairs				$0	$308,890	$578,201	$82,908	$163,660	$109,190	$193,596	$1,436,445
Interim Improvements at NTP				$0	$76,761	$647,690	$96,622				$821,073
Dechlor. Station Relocation					$665,528	$1,086,422	$11,403	$0	$0	$0	$1,763,353
Facilities Detailed Plan					$984,140	$73,426	$2,502	$0			$1,060,068
WWTF Upgrade - Final Design					$0	$4,227,968	$2,121,567	$5,272			$6,354,807
NMWD Recycled Water					$0	$0					$0

Novato Sanitary District											
2000-10											
CAPITAL IMPROVEMENTS EXPENDITURES											
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total
	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend	Expend
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2000-10
Stonetree Recycled Water					$0	$678	$0	$3,547			$4,225
N. Bay Water Recycling Auth.					$0	$87,756	$60,449	$103,470	$79,368	$64,229	$395,272
NTP Soil & Groundwater Invest.						$3,474	$35,108	$46,047	$7,218	$8,427	$100,274
Laboratory Improvements						$0	$34,955	$13,587	$10,806	$0	$59,348
Reclamation Fac. Spot Repairs						$0	$280,565	$282,699	$187,207	$142,183	$892,654
Treatment Plant and Pump Spot						$0	$112,446	$175,371	$35,139	$170,602	$493,558
WWTP Upgrade - Contract A1						$0	$2,939,256	$4,552,615	$81,554	$40,340	$7,613,765
WWTP Upgrade - Contract A2						$0	$592,506	$5,029,326	$23,484	$97	$5,645,413
WWTP Upgrade - Contract B						$0	$3,362,535	$18,458,113	$30,562,515	$22,581,301	$74,964,464
Collection Sys. Imps.						$0	$84,450	$122,399			$206,849
Bayside Sewer							$1,995	$0	$0	$330	$2,325
Southgate Sewer							$1,890	$0	$0	$0	$1,890
2008 Collection System Improv							$0		$644,371	$2,250,754	$2,895,125
Hamilton Wetlands/Outfall monitoring							$0	$0	$1,335	$0	$1,335
Cogeneration							$0	$988	$0	$0	$988
											$0
Total	$1,723,005	$3,233,623	$5,093,220	$4,424,834	$5,211,589	$10,942,991	$10,897,573	$29,333,292	$33,844,631	$26,683,172	$131,387,930

Preliminary Operating Budget

FOR

FISCAL YEAR 2011-13

March 2011

Novato Sanitary District
Operating Budget - Revenue Summary
2011-2013 Budget

	Budget 10/11	Revenues thru Dec 2010	Est Rev 2010-11	Est Rev 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
41010 · Sewer Service Charges (1)	8,023,872	4,527,379	8,023,872	8,023,872	8,023,872	8,023,872
41030 · Plan Check & Inspection Fee	7,500	0	7,500	7,500	7,500	7,500
41040 · Permit & Inspection Fee	25,000	2,650	25,000	25,000	25,000	25,000
41060 · Interest Income	125,000	6,398	50,000	50,000	50,000	50,000
41080 · Engineering & Admin Charges	200,000	0	200,000	200,000	200,000	200,000
41090 · Non-domestic Permit Fees (2)	4,000	546	4,000	4,000	4,000	4,000
41100 · Garbage Franchise Fees	45,000	0	45,000	45,000	45,000	45,000
41105 · AB 939 Collector Fees	280,493	(160)	280,493	280,493	280,493	280,493
41107 · Oil/Bev/Tire Grants (3)	62,845	40,355	62,845	62,845	62,845	62,845
41110 · Sludge Disposal Charges	100	0	100	100	100	100
41130 · Ranch Income	76,851	0	76,851	60,000	60,000	60,000
41140 · Other Revenue (4)	235,000	21,057	235,000	75,000	75,000	75,000
41142 · Loss on disposal of assets	0	3,750	3,750	10,000	10,000	10,000
Totals	**9,085,661**	**4,601,974**	**9,014,411**	**8,843,810**	**8,843,810**	**8,843,810**

COMMENTS:

(1) Service charge revenue is based on 2010-11 service charge of $276

(2) Includes application fees, permits and monitoring charges.

(3) Oil/Bev/Tire Grants $22,490/ JPA Reimb Fees $40,355.

(4) Other revenue includes septic tank hauling fees, and other miscellaneous revenue.

APPROPRIATIONS LIMITATION

The appropriations limitation, pursuant to Article XIIIB of the California Constitution, will be determined prior to submission of the final budget in August.

Novato Sanitary District
2011-13 Budget
Operating Budget Summary of Expenditures

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
Collections	1,236,351	508,488	1,325,977	1,175,956	1,176,293	1,203,613
Treatment Facilities before Contract	410,249	341,668	341,668	0	0	0
Treatment - Contract Operations	2,395,898	988,744	2,395,898	2,597,043	2,597,043	2,674,955
Reclamation	477,065	299,082	469,395	482,435	485,417	497,811
Laboratory	749,877	333,842	704,282	732,278	755,836	769,083
Pump Stations	757,151	315,177	688,286	710,594	733,414	749,290
Administration	2,869,750	1,438,189	2,857,264	2,724,421	2,827,500	2,918,993
Hazardous Household Waste	343,338	131,114	343,338	353,638	353,638	364,247
	9,239,679	4,356,302	9,126,109	8,776,366	8,929,142	9,177,993

Novato Sanitary District
2011-13 Budget
Operating Budget - Collections

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
60010 · Salaries & Wages	487,569	255,813	490,000	504,700	504,700	519,841
60020 · Employee Benefits	314,836	137,406	274,811	283,056	283,056	291,547
60020 · GASB 45 Retiree Health	65,446	0	65,446	0	54,337	56,725
60060 · Gas, Oil & Fuel	15,000	473	946	15,000	15,000	15,000
60091 · Software Maint	20,000	42,708	42,708	20,000	25,000	25,000
60100 · Operating Supplies	18,000	12,707	20,000	27,000	27,000	27,000
60150 · Repairs & Maint	45,000	13,344	30,000	105,000	46,000	47,000
60152 · Small Tools	2,000	396	1,500	2,000	2,000	2,000
60153 · Outside Services	65,000	33,629	67,257	75,000	75,000	75,000
60192 · Water	4,000	2,011	4,023	4,200	4,200	4,300
60193 · Telephone	2,000	651	1,303	2,000	2,000	2,000
60200 · Other(Garbage Coll)	2,500	1,492	2,983	3,000	3,000	3,200
60201 · Permits & Fees	160,000	7,857	290,000	100,000	100,000	100,000
60290 · Vehicle Replacemnt	35,000	0	35,000	35,000	35,000	35,000
Total	**1,236,351**	**508,488**	**1,325,977**	**1,175,956**	**1,176,293**	**1,203,613**

Comments:

60150 - Repairs and Maint — New requirement not sure when comes into effect 2012 or 2013) Flushers need to be carb compliant - cost $20,000 each. In addition, convert reel to front mount peterbilt, cost - $20,000.

60290 - Vehicle Replacement — Continuous Rodder replacement - Cost $140,000.

Novato Sanitary District
2011-13 Budget
Operating Budget - Treatment Facilities Contract Operations

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
61000-1 · Fixed Fee	1,707,983	742,394	1,707,983	1,870,043	1,870,043	1,926,145
61000-2 · Insurance & Bonds	37,100	17,008	37,100	50,000	50,000	51,500
61000-3 · Major Repr/Replcmnt	92,000	14,624	92,000	100,000	100,000	103,000
61000-4 · Water/Permits/Phone	16,000	4,219	16,000	16,000	16,000	16,480
61000-5 · Gas & Electricity	542,815	210,499	542,815	561,000	561,000	577,830
Total	**2,395,898**	**988,744**	**2,395,898**	**2,597,043**	**2,597,043**	**2,674,955**

Comments:

Novato Sanitary District
2011-2013 Budget
Operating Budget -Reclamation

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
63010 · Salaries & Wages	29,219	14,788	29,219	30,096	30,096	30,998
63020 · Employee Benefits	15,864	8,091	15,864	16,340	16,340	16,830
63020 · GASB 45 Retiree Health	2,982	0	2,982	0	2,982	2,982
63060 · Gasoline & Oil	5,000	52	2,500	2,500	2,500	3,000
63091 · Software Maint	2,500	0	2,500	2,500	2,500	3,000
63100 · Operating Supplies	3,000	1,058	3,000	3,000	3,000	3,000
63115 · Sludge Disposal	130,000	129,186	129,186	140,000	140,000	145,000
63150 · Repairs & Maint	85,000	69,130	85,000	85,000	85,000	85,000
63151 · Unusual Equipment Maint	50,000	7,929	50,000	50,000	50,000	50,000
63152 · Small Tools	1,500	289	1,500	1,000	1,000	1,000
63157 · Ditch/Dike Maint	20,000	1,010	20,000	20,000	20,000	20,000
63191 · Gas & Electricity	115,000	55,322	110,644	115,000	115,000	120,000
63192 · Water	8,000	10,435	8,000	8,000	8,000	8,000
63201 · Permits & Fees	2,000	1,791	2,000	2,000	2,000	2,000
63290 · Vehicle Replacemnt	7,000	0	7,000	7,000	7,000	7,000
Total	**477,065**	**299,082**	**469,395**	**482,435**	**485,417**	**497,811**

COMMENTS:

Novato Sanitary District
2011-13 Budget
Operating Budget - Laboratory

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
64010 · Salaries & Wages	245,579	114,117	228,234	235,081	235,081	242,133
64020 · Employee Benefits	139,840	61,601	123,202	126,898	126,898	130,704
64020 - GASB 45 Retiree Health	21,058	0	21,058	0	21,058	23,446
64060 · Gasoline & Oil	2,000	116	1,500	1,500	1,500	1,500
64091 · Software Maintenance	13,000	510	13,000	13,000	13,000	13,000
64100 · Operating Supplies	40,000	15,868	40,000	40,000	40,000	40,000
64150 · Repairs & Maintenance	11,000	5,618	11,000	11,000	11,000	11,000
64160 · Research & Monitoring	248,000	118,445	236,889	275,400	275,400	275,400
64170 · Pollution Prev/Public Ed	25,000	14,757	25,000	25,000	27,500	27,500
64201 · Permits & Fees	3,000	2,811	3,000	3,000	3,000	3,000
64290 · Vehicle Replacement	1,400	0	1,400	1,400	1,400	1,400
Total	**749,877**	**333,842**	**704,282**	**732,278**	**755,836**	**769,083**

Comments:

Novato Sanitary District
2011-2013 Budget
Operating Budget - Pump Stations

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
65010 · Salaries & Wages	290,611	133,395	266,790	274,794	274,794	283,038
65020 · Employee Benefits	176,964	70,209	160,000	164,800	164,800	169,744
65020 · GASB 45 Retiree Health	33,076	0	33,076	0	22,720	25,108
65060 · Gasoline & Oil	3,000	95	2,500	2,500	2,600	2,700
65091 · Software Maintenance	10,000	0	1,000	10,000	10,000	10,000
65100 · Operating Supplies	9,000	2,814	9,000	9,000	9,000	9,000
65101 · Operating Chemicals	4,000	0	500	4,000	4,000	4,200
65150 · Repairs & Maintenance	90,000	50,676	90,000	100,000	100,000	100,000
65152 · Small Tools	2,500	423	2,500	2,500	2,500	2,500
65191 · Gas & Electricity	95,000	40,358	80,716	100,000	100,000	100,000
65192 · Water	10,000	1,023	8,500	9,000	9,000	9,000
65193 · Telephone	21,000	11,020	21,000	21,000	21,000	21,000
65201 · Permits & Fees	2,000	2,704	2,704	3,000	3,000	3,000
65290 · Vehicle Replacement	10,000	2,459	10,000	10,000	10,000	10,000
Total	**757,151**	**315,177**	**688,286**	**710,594**	**733,414**	**749,290**

Comments: Bypass hose spool - Cost $10,000

Novato Sanitary District
2011-2013 Budget
Operating Budget - Administration

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
66010 · Salaries & Wages	935,134	497,734	935,134	963,188	963,188	992,084
66020 · Employee Benefits	531,153	227,584	505,167	520,322	520,322	535,932
66020 · GASB 45 Retiree Health	91,295	0	91,295	0	103,079	105,467
66021 · Retiree Health Benefits	224,068	102,613	224,068	243,711	243,711	243,711
66030 · Director's Fees	50,000	15,975	40,000	45,000	45,000	45,000
66040 · Election Expense	0	0	0	60,000	60,000	60,000
66060 · Gasoline & Oil	5,000	275	5,000	5,000	5,000	5,000
66070 · Insurance	154,000	19,815	154,000	195,600	195,600	215,600
66071 · Insurance Claim Expense	25,000	897	15,000	15,000	15,000	15,000
66075 · Agency Dues	40,000	33,470	40,000	40,000	40,000	41,200
66080 · Memberships	6,000	2,064	6,000	7,000	7,000	7,210
66090 · Office Expense	30,000	9,753	25,000	25,000	25,000	27,500
66100 · Engineering Supplies	8,000	6,950	10,000	10,000	10,000	10,500
66121 · Accounting & Auditing	24,500	18,428	21,000	22,000	22,000	22,500
66122 · Attorney Fees	300,000	314,071	340,000	120,000	120,000	130,000
66123 · O/S Contractual	220,000	71,949	220,000	227,000	227,000	233,000
66124 · IT/Misc Electrical	40,000	29,934	40,000	40,000	40,000	40,000
66130 · Printing & Publications	17,000	2,260	17,000	17,000	17,000	17,000
66150 · Repairs & Maintenance	40,000	22,991	40,000	40,000	40,000	40,000
66170 · Travel, Meetings & Training	40,000	17,794	40,000	40,000	40,000	41,200
66193 · Telephone	14,000	6,787	14,000	14,000	14,000	14,420
66202 · County Fees-Property Taxes	30,000	15,398	30,000	30,000	30,000	30,900
66203 · County Fees-Sewer Ser Chg	30,000	21,448	30,000	30,000	30,000	30,900
66250 · Service Charge Sys Exp	9,000	0	9,000	9,000	9,000	9,270
66290 · Vehicle Replacement	5,600	0	5,600	5,600	5,600	5,600
Total	**2,869,750**	**1,438,189**	**2,857,264**	**2,724,421**	**2,827,500**	**2,918,993**

Comments:

O/S Contractual in PY:

Ieda - $12,240
Safety - $68,000
IEDA Misc. labor relations and comp study - $10,000
Misc Engineering (Incl O/S mech/elect) - $15,000
Public Outreach - $70,000
Standard Specs/Drawings - $25,000
Records Retention - $25,000

Novato Sanitary District
2011-2013 Budget
Operating Budget - Hazardous Household Waste

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
67400 · Consulting Services	91,764	41,022	91,764	94,517	94,517	97,352
67500 · Household Hazardous Wst	211,000	89,552	211,000	217,330	217,330	223,850
67520 · Permanent HHW Facility	9,000	539	9,000	9,270	9,270	9,548
67530 · Used Oil Program	16,574	0	16,574	17,071	17,071	17,583
67600 · Other	5,000	0	5,000	5,150	5,150	5,305
67610 · City AB 939 Admin Service	10,000	0	10,000	10,300	10,300	10,609
Total	**343,338**	**131,114**	**343,338**	**353,638**	**353,638**	**364,247**

Note: 3% Increase.

Novato Sanitary District
Capital Improvement Budget - Revenue Summary
Budget 2011-13

	Budget 10/11	Revenues thru Dec 2010	Rev Exp 2010-11	Rev Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
Capital Improvement Income						
51010 · Sewer Service Charges	5,407,578	2,905,552	5,407,578	5,407,578	5,407,578	5,407,578
51015 · Property Taxes	1,875,000	890,601	1,875,000	1,893,750	1,893,750	1,893,750
51020 · Connection Charges	162,200	78,965	162,200	80,000	80,000	96,000
51030 · Collector Sewer Charges	4,000	0	4,000	4,000	4,000	4,000
51040 · Special Equalization Chrg	12,000	0	12,000	6,000	6,000	6,000
51060 · Interest	50,000	4,233	50,000	25,000	25,000	25,000
51070 · Other Revenue	859,480	0	859,480	20,000	20,000	20,000
Total Capital Improvement Income	**8,370,258**	**3,879,351**	**8,370,258**	**7,436,328**	**7,436,328**	**7,452,328**

Novato Sanitary District
Capital Improvements - Expenditures
2011-2013 Budget

	Budget 10/11	Expenditures thru Dec 2010	Est Exp 2010-11	Est Exp 2011-12	Preliminary Budget 2011/12	Preliminary Budget 2012/13
72110 · Drainage PS 3&7 Outfall Rehab	50,000	0	0	0	0	50,000
72111 · SCADA Phase II	20,000	0	20,000	20,000	20,000	20,000
72403 · Pump Station Rehabilitation	3,700,000	404,723	3,700,000	3,000,000	3,000,000	2,000,000
72508 · N. Bay Water Recycling Auth	90,000	122,512	50,000	50,000	50,000	50,000
72509 · NTP Soil & Groundwater Inv	5,000	0	5,000	5,000	5,000	0
72604 · Laboratory Improvements	30,000	0	30,000	30,000	30,000	10,000
72607 · WWTP Upgrade-Contract A1	50,000	48,917	50,000	15,000	15,000	10,000
72608 · WWTP Upgrade - Contract A2	5,000	0	5,000	10,000	10,000	10,000
72609 · WWTP Upgrade - Contract B	6,000,000	4,666,046	6,000,000	250,000	250,000	50,000
72611 · Bayside Sewer	10,000	0	10,000	10,000	10,000	25,000
72612 · Southgate Sewer-	3,000	0	3,000	3,000	3,000	10,000
72706 · 2008 Collection System Improv	3,000,000	2,338,964	3,000,000	3,000,000	3,000,000	2,000,000
72707 · Hamilton Wetlands/Outfall Monit	5,000	0	5,000	5,000	5,000	5,000
72708 · Cogeneration	50,000	0	50,000	50,000	50,000	700,000
72801 · Annual Minor Projects	25,000	1,108	25,000	25,000	25,000	25,000
72802 · Annual Sewer Adj. for City Proj	25,000	7,982	25,000	25,000	30,000	30,000
72803 · Annual Collection Sys Repairs	270,000	57,312	200,000	200,000	200,000	200,000
72804 · Annual Reclamation Fac Imp	200,000	72,485	150,000	150,000	150,000	150,000
72805 · Annual Trtmt Plnt/Pump St Impr	200,000	25,636	150,000	150,000	150,000	150,000
72808 · Strategic Plan Update	50,000	0	0	50,000	50,000	0
73001 · WWTP Upgrade - Contract C	787,500	87,191	787,500	800,000	800,000	3,500,000
73002 · WWTP Upgrade - Contract D - Rec	2,951,100	315,529	2,951,100	6,500,000	6,500,000	500,000
73003 ·Admin Building Upgrade	0	0	0	0	0	250,000
Total	**17,526,600**	**8,148,404**	**17,216,600**	**14,348,000**	**14,353,000**	**9,745,000**