

February 24, 2014

A regular meeting of the Board of Directors of the Novato Sanitary District was held at 6:00 p.m., Monday, February 24, 2014 at the District offices, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President Michael Di Giorgio, Members Jean Mariani, Brant Miller and Jerry Peters. Member William C. Long was absent.

STAFF PRESENT: Manager-Engineer-Secretary Beverly James, Deputy Manager-Engineer Sandeep Karkal and Administrative Secretary Julie Swoboda.

ALSO PRESENT: John Bailey, Project Manager, Veolia Water
Keene Simonds, Executive Officer, Marin Local Agency Formation
Commission (LAFCO)

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: Approved as presented.

PUBLIC COMMENT: Keene Simonds introduced himself as the new LAFCO Executive Officer, replacing Peter Banning. He stated he looks forward to working with the District.

REVIEW OF MINUTES:

- Consider approval of minutes of the February 18, 2014 Board meeting.

On motion of Member Peters, seconded by Member Mariani and carried unanimously by those members present, the February 18, 2014 Board meeting minutes were approved.

CONSENT CALENDAR:

On motion of Member Peters, seconded by Member Mariani, and carried unanimously by those members present, the following Consent Calendar item was approved:

- a. Approval of regular disbursements in the amount of \$129,254.82, project account disbursements in the amount of \$20,109.04, and payroll and payroll related disbursements in the amount of \$278,388.53.

WASTEWATER OPERATIONS:

- Wastewater Operations Committee Report. John Bailey, Project Manager, Veolia Water, reviewed the January Wastewater Operations Committee report from the February 12th meeting. He stated that there were no violations for the period and that

water quality performance was excellent with all parameters well within effluent standards. Mr. Bailey stated that the recycled water facility was off-line due to equipment modifications and did not produce any recycled water in January. He reviewed the maintenance activities and noted that, as of January 31st, Veolia employees had worked accident-free for a period of 1,338 days.

The Deputy Manager-Engineer reviewed the Collections System report and noted that the department cleaned a total of 64,518 feet of sewer pipelines in January. He reviewed the Reclamation Facilities report and noted that approximately 17.87 million gallons of recycled water were used in January for irrigation.

- Odor control, noise, and landscaping report. John Bailey reported that the low level noise concerns of some Lea Drive neighbors have abated with completion of the sound reducing enclosures for the fans at the main odor control biofilter. The Deputy Manager-Engineer stated that Mr. Dave McEwen of Brown and Caldwell met with two Lea Drive neighborhood residents in February. He stated that a report of the meeting and Mr. McEwen's summary findings will be presented in full at the March Wastewater Operations Committee meeting.

BOARD OF DIRECTORS:

- Presidential appointment of an Adhoc Manager-Engineer Contract Negotiating Committee. President Di Giorgio noted that the Adhoc Committee would review contract negotiations for the Manager-Engineer. He appointed himself and President Pro-tem Mariani to the committee. Member Mariani accepted the appointment.

CAPITAL PROJECTS:

- Consider approval of a contract with Nute Engineering for the design of a force main parallel to the Olive St. PS force main, including final design services, and authorize the Manager-Engineer to execute an agreement with Nute Engineering on a time and materials basis for an amount not-to-exceed \$40,000. The Manager stated that Nute had completed a study for a parallel pipeline to the existing Olive Street Pump Station Force Main and had submitted a proposal to complete final design documents for the project in the amount of \$40,000. She recommended the Board approve the contract with Nute Engineering.

On motion of Member Miller, seconded by Member Peters and carried unanimously by those members present, the Board approved a contract with Nute Engineering for the design of a force main parallel to the Olive St. PS force main, including final design services, and authorized the Manager-Engineer to execute an agreement with Nute Engineering on a time and materials basis for an amount not-to-exceed \$40,000.

RECYCLED WATER:

- Consider adoption of Resolution No. 3067 adopting the San Francisco Bay Area Integrated Regional Water Management Plan Update. The Manager stated that the District had entered into an agreement with Bay Area Clean Water Agencies (BACWA) in order to receive a Proposition 84 Grant. She noted that, in order to remain eligible to receive future State Grant Share funds, the District must adopt the Bay Area Integrated Regional Water Management Plan Update. She requested the Board adopt the Resolution.

On motion of Member Peters, seconded by Member Mariani and carried unanimously by those members present, the Board adopted Resolution No. 3067, Adopting the San Francisco Bay Area Integrated Regional Water Management Plan Update.

- North Marin Water District recycled water commitment. The Manager outlined the next phase of development of the recycled water project which is to serve the central service area of Novato. She noted that this phase is included in the North Bay Water Reuse Authority Phase 1 program and is anticipated to begin construction in 2015/16. She stated that North Marin Water District (NMWD) has chosen not to participate in the NBWRA Phase II project, but remains committed to the development and use of recycled water. She stated that NMWD has entered into an agreement with the Marin Country Club to study the feasibility of supplying recycled water to the Country Club.

MANAGER'S ANNOUNCEMENTS:

- The Manager gave an update of the Water Bond Coalition's activities. She noted that the District joined the Water Bond Coalition and she invited Board members to attend a meeting on Wednesday, February 26th at 8:30 a.m. at the State Capitol Building, Sacramento, Room 112.

ADJOURNMENT: There being no further business to come before the Board, President Di Giorgio adjourned the Board meeting at 6:59 p.m.

Respectfully submitted,

Beverly B. James
Secretary

Julie Swoboda, Recording