

March 10, 2008

A regular meeting of the Board of Directors of the Novato Sanitary District was held at 4:30 p.m., Monday, March 10, 2008, at the District Office, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President James D. Fritz, Members Michael Di Giorgio, Arthur T. Knutson, and George C. Quesada. Member William C. Long was absent because he was representing North Bay Water Reuse Association in Washington D.C.

STAFF PRESENT: Manager-Engineer-Secretary Beverly B. James and Administrative Assistant Julie Borda. Deputy Manager-Engineer Sandeep Karkal was absent because he was attending the CASA Conference in Washington D.C.

ALSO PRESENT: Delyn Kies, Kies Strategies
Sam Renati, former Board Member
Tim Omarzu, Novato Advance

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: *On motion of Member Di Giorgio, seconded by Member Quesada, and carried unanimously by those Members present, the agenda was approved as mailed.*

PUBLIC COMMENT: Former Board Member Sam Renati read from a Marin Independent Journal article titled "Richardson Bay Spills: Cleaning Up Marin's Sewage Problems". He expressed his disagreement with the proposal of consolidating the 10 sewer agencies lining Richardson Bay.

BOARD MEMBER REPORTS:

- Solid Waste Committee meeting report: The Manager-Engineer played a short prerecorded news clip which was aired by KRON TV Channel 4 News. The clip showed students from LuSutton Elementary School conducting a "waste audit" to identify recyclable materials which otherwise would be thrown out as trash. This exercise is to help the schools identify ways to reduce the amount of garbage collected for disposal. The Manager-Engineer will meet with the schools again the week of March 11th to discuss how they can further reduce the amount of garbage picked up by Novato Disposal. She also discussed various methods to prevent unauthorized individuals from dumping their personal garbage in the school receptacles.

On behalf of the Solid Waste Committee, the Manager-Engineer discussed the agenda and handouts from their meeting which was held on March 3, 2008. She reported that the Household Hazardous Waste (HHW) Program expenditures are within the budget although the increased participation in the HHW facility has resulted in increased costs for disposal due to greater than before electronics disposal. This increase may impact the annual budget. She also noted that the total volume of waste going to the landfill in 2007 was 8%

less than that in 2006. The next Solid Waste Committee meeting will be held Monday, June 16th.

Member Di Giorgio commented on the excessive packaging on some products and the waste that is generated because of it.

Delyn Kies informed the Board of an organization called Sustainable Packaging Institute and the efforts they are making to further public awareness through workshops about the excessive packaging issue.

REVIEW OF MINUTES:

Consider approval of minutes for the February 25, 2008 meeting: *On motion of Member Quesada, seconded by Member Di Giorgio, and carried unanimously by those Members present, the February 25, 2008 Board meeting minutes were approved as written.*

CONSENT CALENDAR: *On motion of Member Di Giorgio, seconded by Member Quesada, and carried unanimously by those Members present, the following consent calendar items were approved:*

- a. Approval of change in regular Board meeting date from May 26th to May 27th due to the Memorial Day holiday.
- b. Approval of regular disbursements in the amount of \$147,680.20, Wastewater Treatment Facilities Upgrade Project disbursements in the amount of \$2,543,308.75 and Board Member related disbursements in the amount of \$2,198.99.

WASTEWATER FACILITY UPGRADE PROJECT 2006-07, -08, -09:

- Staff report on SRF loan status. The Manager-Engineer discussed the SRF Loan Agreement that the district received. The total loan amount is \$81,329,083 and the interest rate is 2.4%. The interest on the funds will begin to accrue as of the date of disbursement but the District will not start paying back the loan until one year after the completion of construction. The District will have twenty years after that to pay back the full loan amount. Member Quesada questioned how the District will pay back the interest in future years. The Manager-Engineer explained that increased sewer service charges will help pay back the funds.

The Manager-Engineer discussed interest rates and repayment schedules as they are projected by the District.

NORTH BAY WATERSHED ASSOCIATION (NBWA):

- Consider authorizing the 2008-09 contribution to NBWA of \$6,564. The Manager-Engineer discussed the District's involvement with NBWA noting we have been a member since the NBWA's inception. The District's contribution of the NBWA budget for 2007-08

was \$6,564. NBWA proposes to keep the assessments in 2008-09 at the same level as 2007-08. There will be some carry over of unspent funds from 2007-08 because some of the projects will not be completed this year so the total money forecast to be spent in 2008-09 would be higher than in the previous year.

Member Di Giorgio commented that investing in this type of organization is very important.

On motion of Member Di Giorgio, seconded by Member Quesda, and carried unanimously by those Members present, the Board approved the District's 2008-09 contribution to the North Bay Watershed Association in the amount of \$6,564.

MANAGERS ANNOUNCEMENTS:

The Manager-Engineer noted that the North Bay Watershed Association (NBWA) will be holding their 2008 conference titled "The Power of Water: Water, Energy and Climate Change" on Friday, April 4, 2008 at the Sheraton Petaluma in Petaluma, CA. Any Directors who are interested in attending should let the District office know.

The Manager-Engineer also noted that the CASA Spring Conference will be held from April 23rd through the 26th at the Resort at Squaw Creek in Olympic Valley, CA. She discussed some of the topics that will be covered during the Conference. Any Directors who are interested in attending should let the District office know.

The Manager-Engineer stated that Member Long and Deputy Manager-Engineer Karkal were both in Washington D.C.

The Manager-Engineer spoke of a sanitary sewer overflow of approximately 200 gallons that happened at a resident's property at 19 Del Oro Lagoon. She noted that the clean-up crew had been summoned and proper procedures were being followed by the Collections Department. She did not have a full assessment at this time, but will prepare a report for a future Board meeting.

ADJOURNMENT: There being no further business to come before the Board, President Fritz declared the meeting adjourned at 5:25 p.m.

Respectfully submitted,

Beverly B. James
Secretary

Julie Borda, Recording