

May 5, 2014

A special meeting of the Board of Directors of the Novato Sanitary District was held at 6:00 p.m., Monday, May 5, 2014, at the District Office, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President Jean Mariani, Members William C. Long, Brant Miller and Jerry Peters.

STAFF PRESENT: Manager-Engineer Sandeep Karkal, District Counsel Kent Alm and Administrative Secretary Julie Swoboda.

ALSO PRESENT: John Bailey, Project Manager, Veolia Water
June Brown, Administrative Services Specialist, NSD
Dee Johnson, Household Hazardous Waste Facility Manager
Terry Molloy, Novato resident
Sonia Tanner, Novato resident
Debbie Butler, Novato resident
Luis Rivera, Novato resident, Board candidate
Gary Butler, Novato resident, Board candidate
Carole Dillon-Knutson, Novato resident, Board candidate
Charles P. Schwarze, Novato resident, Board candidate
Suzanne Brown Crow, Novato resident, Board candidate
Thomas James, Novato resident, Board candidate

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: The agenda was approved as written.

PUBLIC COMMENT: Novato resident Terry Molloy discussed a claim he filed against the District regarding a previous incident which took place in September 2013. He provided a letter to President Mariani for distribution to the Board. President Mariani gave the letter to the Manager-Engineer and said that the matter would be referred to staff for follow-up.

BOARD OF DIRECTORS:

- Interview candidates for open Board position. Present at the meeting were six of the seven candidates that filed applications with the District for the open Board position. The seventh candidate indicated that he would not be available for the May 5th Special Meeting and had requested an interview at another time.

President Mariani outlined the procedure for interviewing the candidates. She stated that individual interviews would be scheduled for about 15 minutes, allowing each candidate 5 minutes to make an opening statement with the remaining ten minutes for Board Member questions and discussion. She stated that customarily, the Board candidates are asked to retire to another room during the interview of each candidate. District Counsel Kent Alm stated that because the Board meeting is a public meeting, the Brown Act does not allow the District to enforce this request. He stated that out of courtesy, the candidates may choose to leave the room during the interview process.

At 6:07PM, five candidates retired to the break room. Luis Rivera, candidate number 1, remained in the meeting.

The candidates were interviewed in the following order:

Luis Rivera
Gary Butler
Carole Dillon-Knutson
Charles P. Schwarze
Suzzane Brown Crow
Thomas James

The Board concluded the interviews at 7:40 p.m. and all candidates were asked to return to the Board room.

At 7:41 p.m., President Mariani requested a five minute recess.

At 7:49 p.m., President Mariani reconvened the Board meeting.

Board deliberations: The Board thanked the candidates and stated that they were all well qualified. Director Long referred to the 7th candidate, Mr. William G. Hipps, and stated that he would like to continue the process to appoint a new Board member to the next Board meeting when Mr. Hipps could be interviewed by the Board members. President Mariani stated that she was in agreement.

On motion of Director Peters, seconded by Director Miller and carried unanimously, the decision was made to continue the process of appointing a new Board member to the May 12th Regular Board meeting.

BOARD REPORTS: Deferred and continued to Regular Board meeting of May 12, 2014.

MANAGERS ANNOUNCEMENTS:

- The next Regular Board meeting will be held on May 12, 2014 at 6:00PM.

ADJOURNMENT: There being no further business to come before the Board, President Mariani adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Sandeep S. Karkal
Secretary

Julie Swoboda, Recording