

June 18, 2012

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, June 18, 2012, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members Michael Di Giorgio and Dennis Welsh.

STAFF PRESENT: Beverly James, Manager-Engineer
Sandeep Karkal, Deputy Manager-Engineer
Steve Krauthem, Field Services Superintendent
Tim O'Connor, Collections System Superintendent
Julie Swoboda, Administrative Secretary
John Bailey, Plant Manager, Veolia Water

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENT: No public was present.

APPROVAL OF MINUTES: The minutes of the May 21, 2012 Wastewater Operations Committee meeting were approved as written.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR MAY 2012:

- Treatment Plant Performance Report, Maintenance Report and Safety & Training: John Bailey, Plant Manager, Veolia Water, reviewed the monthly operations report for May 2012 and discussed the treatment plant performance. He stated that there were no violations or excursions during the month.

Mr. Bailey reported on the key events at the Novato Treatment Facility and the Ignacio Transfer Pump Station. He reported that Jim Joyce (Consultant) and Mark Takemoto (RMC Water & Environment Inc.) inspected the odor beds. He stated that the odor fan at the primary clarifier #1 had been repaired. Mr. Bailey stated that routine rounds, readings and maintenance were performed at the Ignacio transfer pump station.

Mr. Bailey reported that Veolia continues to take Jerome Meter (H₂S) readings in the Lea Drive neighborhood and within the treatment plant.

Mr. Bailey discussed safety and training for the month of May and noted that Veolia Water has been operating the treatment facility accident free for 729 days/33,424 hours. He outlined the safety and training events that Veolia employees participated in for the month of May. Mr. Bailey discussed the plant flow charts and the energy usage for the past 12 months.

- Odor control, noise, and landscaping progress report: The Manager stated that she met with Cagwin and Dorward to obtain an estimate for additional landscaping and deer fencing at the Lea Drive area.

- Inspection reports status update: The Manager stated that a compliance and evaluation inspection was conducted at the District facility on March 14th by the San Francisco Bay Regional Water Quality Control Board (Water Boards). She discussed the Water Board findings and the District's draft responses. She stated that the full Water Boards report will be included in the June 25th regular Board meeting materials.

COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR MAY 2012:

Tim O'Connor, Collection System Superintendent, discussed the Collections System Monthly Report for May 2012. He stated that the Collections System spent about 64% of its time on sewer maintenance and 36% on pump station maintenance.

Mr. O'Connor reported that there were three small sanitary sewer overflows in May which resulted in combined spills of 68 gallons, of which 63 gallons were recovered. He stated that the spills were due to grease and root intrusion.

Mr. O'Connor reported that the Collections System crews cleaned a total of 85,057 feet of sewer pipeline in the month of May and completed 520 maintenance work orders. He discussed pump station maintenance and noted that approximately 243 lift station inspections were conducted during May.

RECLAMATION FACILITY REPORT FOR MAY 2012:

Steve Krautheim, Field Services Superintendent, stated that hay cutting operations began in May and will be ongoing until completion in June. He stated that the irrigation strainers were received and installed and will be scheduled for testing and startup at the beginning of June.

ADJOURNMENT: There being no further business to come before the Committee. The meeting adjourned at 2:45 p.m.

Respectfully submitted,

Beverly B. James
Secretary

Julie Swoboda, Recording