

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, December 21, 2009, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members James D. Fritz and George C. Quesada.

STAFF PRESENT: Deputy Manager–Engineer Sandeep Karkal

ALSO PRESENT: John Bailey, Veolia Water
John O’Hare, Veolia Water
Lynda Rodefer, Veolia Water

AGENDA APPROVAL: *On motion of Member Quesada, seconded by Member Fritz, and carried unanimously, the agenda was approved as mailed.*

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Consider approval of minutes of the meeting of November 16, 2009

On motion of Member Quesada, seconded by Member Fritz, and carried unanimously, the minutes of the November 16, 2009 Wastewater Operations Committee meeting were approved.

OPERATIONS AND MAINTENANCE REPORT:

Deputy Manager-Engineer Karkal informed the Committee that Manager-Engineer Beverly James was not present as she was dealing with a family medical emergency. Project Manager John Bailey, Veolia Water, reviewed the monthly operations report for November 2009. Mr. Bailey discussed the coliform & ammonia violations appearing in the November Monthly SMR. In addition, Mr. Bailey outlined the key events for the covered period and gave a construction update.

There was a general operations discussion between the Committee members, Deputy Manager Engineer, and Veolia Water.

John O’Hare discussed transition task update, Schedule 5, Transition Plan for 14 areas.

MONTHLY MONITORING REPORT:

Deputy Manager-Engineer Karkal and Project Manager Bailey, reviewed the highlights

of the November 2009 State of California Self Monitoring Report (SMR). The Committee members determined that the Monthly Operations Report (MOR) would provide an adequate alternative to the monthly SMR for purposes of the Wastewater Operations Committee.

John Bailey discussed the 2010 Activated Sludge Process Control 2 Day Training program to be provided by Veolia – Course outline distributed. General discussion on adequate staffing, Member Fritz, followed.

ADJOURNMENT: There being no further business to come before the Committee, the meeting was adjourned by Member Fritz at 3:15 p.m.