

A special meeting of the Board of Directors of the Novato Sanitary District was held at 6:00 p.m., Tuesday, February 18, 2014, preceded by a closed session beginning at 5:00 p.m. at the District offices, 500 Davidson Street, Novato.

At 5:00 p.m. President Di Giorgio announced that the Board would meet in closed session to discuss the following matters on the Closed Session Agenda:

- Government Code Section 54957: Public Employee Evaluation, Deputy Manager-Engineer
- Government Code Section 54957: Public Employee Appointment, Manager-Engineer

BOARD MEMBERS PRESENT FOR CLOSED SESSION: President Michael Di Giorgio, Members William C. Long, Jean Mariani, Brant Miller, and Jerry Peters.

STAFF PRESENT: Manager-Engineer-Secretary Beverly B. James and Deputy-Manager Engineer Sandeep Karkal.

Deputy Manager-Engineer Sandeep Karkal left the closed session at 5:50 p.m. and returned at 6:04 p.m.

The closed Session ended at 6:07 p.m.
Open session began at 6:12 p.m.

BOARD MEMBERS PRESENT FOR OPEN SESSION: President Michael Di Giorgio, Members William C. Long, Jean Mariani, Brant Miller, and Jerry Peters.

STAFF PRESENT: Manager-Engineer-Secretary Beverly James, Deputy Manager-Engineer Sandeep Karkal, and Administrative Secretary Julie Swoboda.

ALSO PRESENT: John O'Hare, Operations Technical Support, Veolia Water
John Bailey, Project Manager, Veolia Water
Brian Exberger, Assistant Project Manager, Veolia Water
Shilen Patel, Veolia Water

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: The agenda was approved as written.

REPORT FROM CLOSED SESSION:

President Di Giorgio announced that the Board had made an employment offer for the Manager-Engineer position to Deputy Manager-Engineer Sandeep Karkal, effective April 1, 2014, subject to approval of the employment contract.

PUBLIC COMMENT: None.

REVIEW OF MINUTES:

- Consider approval of minutes of the January 23rd and 27th, 2014 meetings.

On motion of Member Miller, seconded by Member Peters, and carried unanimously, the minutes of the January 23rd and 27th meetings were approved.

WASTEWATER OPERATIONS:

- Consider making CEQA findings and approving the “Amended and Restated Contract Service Agreement for Operation, Maintenance, and Management of Wastewater Treatment Facilities” (Agreement) with Veolia Water West Operating Services subject to minor edits approved by District Counsel and Manager-Engineer. The Manager provided to the Board and to those present amended pages of the Agreement. She reviewed the changes and edits and received direction from the Board to proceed with approval of the Agreement, subject to necessary changes as per District Counsel.

The Manager presented to the Board and to those present a document that discussed CEQA findings for the Agreement. She stated that the Agreement was categorically exempt because the project is the amendment of the Agreement.

On motion of Member Long, seconded by Member Peters and carried unanimously, the Board made CEQA findings for the Agreement and approved the Amended and Restated Contract Service Agreement for Operation, Maintenance, and Management of Wastewater Treatment Facilities” (Agreement) with Veolia Water West Operating Services subject to minor edits approved by District Counsel and Manager-Engineer.

MANAGER’S ANNOUNCEMENTS:

- The Wastewater Operations Committee will be held on Wednesday, February 19th at 3:00 p.m. at the District office.
- The next regular Board meeting will be held on Monday, February 24th at 6:00 p.m. at the District office.

ADJOURNMENT: There being no further business to come before the Board, President Di Giorgio adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Beverly B. James
Secretary

Julie Swoboda, Recording