

August 16, 2010

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, August 16, 2010, at the District Office, 500 Davidson Street, Novato.

**MEMBERS PRESENT:** NSD Board Members James D. Fritz and Michael Di Giorgio.

**STAFF PRESENT:** Beverly James, Manager-Engineer  
Sandeep Karkal, Deputy Manager-Engineer  
John Bailey, Project Manager Veolia Water  
Tim O'Connor, Collection Systems Superintendent  
Julie Borda, Administrative Secretary

**ALSO PRESENT:** Administrative Assistant Lynda Rodefer, Veolia Water

**AGENDA APPROVAL:** Member Fritz approved the agenda as mailed.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Member Fritz approved the minutes of the July 19, 2010 Wastewater Operations Committee meeting.

**WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR JULY 2010:**

Project Manager John Bailey, Veolia Water, reviewed the monthly operations report for July 2010 and summarized the treatment plant performance for that period. Mr. Bailey discussed the pH fluctuations which naturally occur at the wildlife and reclamation ponds and referred to a website which further describes the cycle: [http://aquanic.org/publicat/usda\\_rac/efs/srac/464fs.pdf](http://aquanic.org/publicat/usda_rac/efs/srac/464fs.pdf). Mr. Bailey reviewed the key operations maintenance events at the Novato and Ignacio Treatment facilities. He gave a brief construction update and discussed Safety & Regulatory training and Skills & Technical training. Mr. Bailey commented positively on the CWEA Dinner Tour which he attended at the Novato treatment facility. He discussed the current classification of the Novato Treatment plant, noting that the plant is currently classified as a Class Four plant.

Mr. Bailey discussed the July 2010 Work Order Statistics report and the specifics of work order preparation and fulfillment. Member Di Giorgio requested a graph showing trends for the work order statistics report in addition to current tables.

Transition back to original contract. John Bailey stated that the transition for returning to contract operations with Veolia Water took place on August 7<sup>th</sup>.

Pending penalties: The Manager outlined the current State Water Resources Quality Control Board pending fines and estimated the fines to be between \$83,000 and \$87,000. She noted that the District's final budget will show a line item noting this fine.

### **COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR JULY 2010:**

#### **Collection System Operation and Maintenance:**

Tim O'Connor, Collection Systems Superintendent, discussed in detail the Collection System Monthly Report for July 2010. He discussed the impact of root intrusion in main sewer lines. Mr. O'Connor also discussed how the collections crew deals with stoppages and some useful remedies residents can use to prevent stoppages.

Pending penalties: The Manager discussed possible fines for past collection system's overflows.

#### **WASTEWATER RECLAMATION FACILITY:**

The Manager stated that a report on the Wastewater Reclamation facility will be forthcoming. She gave a brief overview of the facility under the current NPDES permit and noted that discharge from the reclamation ponds to the Bay will take place much earlier than in prior years, possibly in mid-September. She discussed the District's plans to renovate two fields by discing the soil and then re-seeding.

**ADJOURNMENT:** There being no further business to come before the Committee, Member Fritz adjourned the meeting at 3:05 p.m.