

December 20, 2010

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, December 20, 2010, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members Michael Di Giorgio. Member James D. Fritz was absent.

STAFF PRESENT: Beverly James, Manager-Engineer
Sandeep Karkal, Deputy Manager-Engineer
John Bailey, Project Manager, Veolia Water
Lynda Rodefer, Administrative Assistance, Veolia Water
Tim O'Connor, Collection Systems Superintendent
Julie Borda, Administrative Secretary

AGENDA APPROVAL: Member Di Giorgio approved the agenda as mailed.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Member Di Giorgio approved the minutes of the November 15 and December 9, 2010 Wastewater Operations Committee meetings.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR NOVEMBER 2010:

Project Manager John Bailey, Veolia Water, reviewed the monthly operations report for November 2010. He stated that the treatment plant is in compliance and there were no violations in November. Mr. Bailey noted that toxicity was exhibited in the November Chronic Toxicity test and that monthly accelerated monitoring was triggered and is being performed. He discussed the key events for the period stating that odors and odor control were of primary focus.

Mr. Bailey gave a construction update and discussed administrative issues and safety and training events which took place in November. He discussed SOP's and provided a sample SOP for the Committee members review. In addition, he provided a copy of the table of contents for the revised Standard Operating Procedure.

Mr. Bailey discussed the odor complaints received in November and their resolution. He noted that Union contract negotiations were held November 17th

and 18th. Mr. Bailey discussed the outstanding work orders and pointed out that there were only four remaining as of December 1st.

COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR OCTOBER 2010:

Tim O'Connor, Collections System Superintendent discussed the Collection System Monthly Report for November 2010. He stated that the Collections Department experienced three overflow events which totaled 3,940 gallons: two were caused by grease and one was caused by root intrusion. He noted that 2,250 gallons were recovered or 57% of the total overflows. Mr. O'Connor stated that after the clearing of the grease blockages, his crew distributed approximately 250 grease abatement fliers to the neighbors in the area.

Mr. O'Connor noted that the collections system crews cleaned a total of 37,955 feet of pipeline in the month of November.

WASTEWATER RECLAMATION FACILITY:

The Manager-Engineer discussed the Reclamation Facilities Monthly Report for November, 2010 and gave an overview of the District's reclamation facilities. She noted that ranching operations ended in November and all cattle were removed from the reclamation sites.

The Manager discussed the irrigation systems and noted that the pumps have been locked out of service for the season. She noted that 680,000 gallons of sludge and supernatant were removed from the storage lagoons at the Ignacio Pump Station and were transported and disposed of at the dedicated land disposal (DLD) site.

The Manager noted that the January 17th WWOC meeting would need to be rescheduled due to a District holiday. In addition, she noted that the February 21st meeting would be rescheduled for February 22nd due to a District holiday.

ADJOURNMENT: There being no further business to come before the Committee, Member Fritz adjourned the meeting at 2:47 p.m.