

February 19, 2013

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Tuesday, February 19, 2013, at the District Office, 500 Davidson Street, Novato.

**MEMBERS PRESENT:** NSD Board Members William Long and Jerry Peters.

**STAFF PRESENT:** Beverly James, Manager-Engineer  
Tim O'Connor, Collection Systems Supervisor  
Steve Krauthem, Field Services Superintendent  
John Bailey, Project Manager, Veolia Water  
Julie Swoboda, Administrative Secretary  
(Sandeep Karkal, Deputy Manager-Engineer, was absent.)

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENT:** None.

**APPROVAL OF MEETING MINUTES FOR JANUARY 22, 2013:** The January 22, 2013 minutes were approved as written.

**WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR JANUARY 2013:**

- Treatment Plant Performance Report, Maintenance Report and Safety & Training: John Bailey, Plant Manager, Veolia Water, reported on the treatment plant performance for the month of January. He stated that there were no permit exceedances, violations or excursions and noted that January flows were at dry weather patterns. Mr. Bailey reported on the key events at the Novato treatment facility, the Ignacio transfer pump station, the recycled water plant and the lagoons. He stated that Veolia employees have been accident free for a total of 974 days/43,830 hours.

Mr. Bailey reported that Veolia continues to take Jerome Meter readings in the Lea Drive neighborhood and within the treatment plant. He reviewed the treatment plant performance graphs and reported that there were only five outstanding work orders as of February 1<sup>st</sup>.

**COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR JANUARY 2013:**

Tim O'Connor, Collections System Superintendent, discussed the Collections System Monthly Report for January 2013. He reported that the crew cleaned a total of 40,034 feet of sewer pipeline and completed 104 of 107 maintenance work orders which were generated in January. He discussed pump station maintenance and noted that approximately 231 lift station inspections were conducted.

Mr. O'Connor stated that there were two sanitary sewer overflows in January, noting that an approximate total of 2,200 gallons were released and 880 gallons were recovered. He stated that one overflow was caused by root intrusion and one by structural failure.

Mr. O'Connor stated that safety performance for his department was excellent with a total of 685 accident-free days until January 31<sup>st</sup> when one lost time injury occurred.

Mr. O'Connor discussed pump station rehabilitation and stated that as part of the District's continuing multi-year Pump Station Rehabilitation Project, construction started on Bel Marin Keys (BMK) pump station #9 on January 7<sup>th</sup>. He noted that this pump station along with Hangar Ave and BMK pump station #10 remains the responsibility of the contractor, W.R. Forde, until the project is completed.

### **RECLAMATION FACILITY REPORT FOR JANUARY 2013:**

Steve Krautheim, Field Services Superintendent presented the Reclamation Facility report. He stated that there were no ranch operation and no irrigation activities for the month on either sites. He noted that the heavy rains which flooded the majority of Site 2 have receded. He stated that Caltrans had been asked to clean the ditch along Highway 37 but stated that the area was too wet.

**ADJOURNMENT:** There being no further business to come before the Committee, the meeting adjourned at 2:40 p.m. The next Wastewater Operations Committee meeting will be held on Monday, March 18<sup>th</sup>.

Respectfully submitted,

Beverly James  
Manager-Engineer

Julie Swoboda, Recording