

March 18, 2013

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, March 18, 2013, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members William Long and Jerry Peters.

STAFF PRESENT: Sandeep Karkal, Deputy Manager-Engineer
Tim O'Connor, Collection Systems Supervisor
John Bailey, Project Manager, Veolia Water
Julie Swoboda, Administrative Secretary
(*Beverly James, Manager-Engineer and Steve Krautheim, Field Services Superintendent were absent.*)

ALSO PRESENT: Lynda Rodefer, Veolia Water

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENT: None.

APPROVAL OF MEETING MINUTES FOR FEBRUARY 19, 2013: The February 19, 2013 minutes were approved as written.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR FEBRUARY 2013:

- Treatment Plant Performance Report, Maintenance Report and Safety & Training: John Bailey, Plant Manager, Veolia Water, reported on the treatment plant performance for the month of February. He stated that there were no permit exceedances, violations or excursions and noted that February flows remain low as a dry weather pattern continues. Mr. Bailey discussed the ammonia parameter, noting that although values were higher than previous months, they were well within NPDES permit limits.

Mr. Bailey reported on the key events at the Novato treatment facility, the Ignacio transfer pump station, the recycled water plant and the lagoons. He noted that the treatment facility is in Bay discharge mode and that the Plum Street recycled water reservoir was topped off with recycled water on February 19th as requested by North Marin Water District.

He stated that Veolia employees have been accident free for a total of 1,002 days/45,090 hours. He reviewed the treatment plant performance graphs and provided a report on work order statistics.

Mr. Bailey reported that Veolia continues to take Jerome Meter readings in the Lea Drive neighborhood and within the treatment plant.

- Odor control and landscaping progress report: Sandeep Karkal, Deputy Manager-Engineer, provided a summary of the information the Manager-Engineer had presented at the March 11, 2013 Board of Directors meeting, as part of her update on this subject.

COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR FEBRUARY 2013:

Tim O'Connor, Collections System Superintendent, discussed the Collections System Monthly Report for February 2013. He reported that the crew cleaned a total of 54,371 feet of sewer pipeline which translated into a productivity rate of 187 ft per hour for the month. Mr. O'Connor stated that the department completed 252 maintenance work orders which were generated in February. He discussed pump station maintenance and noted that approximately 224 lift station inspections were conducted.

Mr. O'Connor stated that there were no sanitary sewer overflows during February and that safety performance for his department was good with a total of 28 accident-free days. He noted that the number two pump at Marin Village was reinstalled during the month and is now operational. Mr. O'Connor reported that staff issued 11 Standard Operating Procedures (SOP's) during the month.

RECLAMATION FACILITY REPORT FOR FEBRUARY 2013:

Deputy Manager-Engineer Sandeep Karkal presented the Reclamation Facilities report in Steve Krautheim's absence. He stated that Parcels 24 and 28 first phase rehabilitation had been completed. He noted that a portion of Parcel 21 and all of Parcel 25 were ripped in preparation for reseeding after these pasture areas were severely damaged due to prolonged flooding. The Deputy Manager-Engineer stated that staff is re-evaluating the repair or replacement of irrigation Pump 2 to take advantage of any PG&E rebate programs.

ADJOURNMENT: There being no further business to come before the Committee, the meeting adjourned at 3:07 p.m. The next Wastewater Operations Committee meeting will be held on Monday, April 15th.

Respectfully submitted,

Sandeep Karkal
Deputy Manager-Engineer

Julie Swoboda, Recording