

July 20, 2015

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:01 p.m., Monday, July 20, 2015, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: Committee Member Jerry Peters and Alternate Member Jean Mariani. Committee Member Brant Miller was absent.

STAFF PRESENT: Steve Krautheim, Field Services Manager  
John Bailey, Project Manager, Veolia  
Julie Swoboda, Administrative Secretary

STAFF ABSENT: Sandeep Karkal, Manager-Engineer

AGENDA APPROVAL: Approved as presented.

PUBLIC COMMENT: None.

APPROVAL OF MEETING MINUTES FOR JUNE 15, 2015: The June 15, 2015 meeting minutes were approved as presented.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR JUNE 2014:

- Treatment Plant Performance Report, Maintenance Report and Safety & Training:

Veolia Project Manager John Bailey provided an overview of treatment plant operations for the month of June. He discussed key operations and maintenance events at the Novato facility, the Ignacio Transfer Pump Station, the Recycled Water Plant, and the Sludge Lagoons. He noted that the facility transitioned from Bay discharge to reclamation/storage on June 1<sup>st</sup>.

The Project Manager reviewed the Laboratory Activities Summary as prepared by Environmental Services Supervisor Liz Falejczyk. He noted that Stephanie Larson, Sonoma County Director and Livestock Range Management Advisor at University of CA Cooperative Extension toured and inspected the reclamation pastureland in preparation for the Irrigated Pasture Report. He stated that Veolia hosted a Comprehensive Ethics and Integrity Training for Environmental Laboratory Professionals presented by Diane Lawver of Quality Assurance Solutions, LLC.

The Project Manager stated that a new Jerome Meter Readings report was provided, as requested at the previous Committee meeting. He outlined the report and stated that no readings were found in the Lea Drive neighborhood with a number greater than 0.001 units. He stated that Veolia will provide additional testing in the neighborhood to gain parameters regarding odor levels. The Project Manager provided additional information regarding the high coliform values for the Recycled Water Facility that were reported at

the June Committee meeting. He stated that the problem appears to be at the clear well, not at the sample location as was previously thought. He noted that Veolia will continue to monitor the situation and will have additional details at the August Committee meeting.

The Project Manager discussed training events completed in June and stated that as of June 30<sup>th</sup>, Veolia employees have been accident free for a total of 1,862 days. He discussed the training Veolia employees participated in during June. He reviewed the operations and maintenance report and stated that 13.747 MG (million gallons) of recycled water was produced during the month.

- Odor control and landscaping report: The Field Services Manager discussed odor control related activities in June. He stated that monitoring of the media continues in the large odor control bed and that operations staff will be evaluating additional topping off of the media in July. He noted that the landscaping at the District's fence-line on Lea Drive and at the northeast corner area of the treatment facility is being irrigated with recycled water and seems to be responding well during the drought conditions.

#### COLLECTION SYSTEMS OPERATION AND MAINTENANCE REPORT FOR JUNE 2015:

The Field Services Manager presented the Collection Systems Monthly Report for June 2015. He reported that the Collection Systems crew cleaned a total of 80,131 feet of sewer pipeline and that the department completed 413 maintenance work orders which were generated for June. He stated that the District's CCTV van (Closed Circuit TV) televised 56 line segments for 6,965 feet of production and he noted that three areas were identified as needing spot repairs. He reported on the current Collection System Projects, and stated that staff attended a Confined Space Training. He stated that as of June 30, 2015, the Collections Department and the District have worked accident free for a total of 1,570 days.

The Field Services Manager reported that there were zero sanitary sewer overflows in June.

#### RECLAMATION FACILITY REPORT FOR JUNE 2015:

The Field Services Manager presented the Reclamation Facilities report for June. He stated that the protective corral fencing panels for the new enclosures around the exposed pull boxes in Site 7 were received and one was installed. He stated that full time irrigation began in June and that the Wildlife Pond Feed line repair was completed and placed back into service. He stated that there were no sludge handling activities in June.

The Field Services Manager stated that approximately 59.2 MG of treated water was used for irrigation in the month of June.

ADJOURNMENT: There being no further business to come before the Committee, the meeting adjourned at 2:36 p.m.

Respectfully submitted,

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Steve Krautheim  
Field Services Manager

Julie Swoboda, Recording