

February 19, 2014

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 3:00 p.m., Wednesday, February 19, 2014, at the District Office, 500 Davidson Street, Novato.

**MEMBERS PRESENT:** NSD Board Members William Long and Jerry Peters.

**STAFF PRESENT:** Sandeep Karkal, Deputy Manager-Engineer  
Steve Krautheim, Field Services Superintendent  
John Bailey, Project Manager, Veolia Water  
Julie Swoboda, Administrative Secretary  
(*Beverly James, Manager-Engineer, was absent*)  
(*Tim O'Connor, Collections System Supervisor, was absent.*)

**ALSO PRESENT:** John Bailey, Plant Manager, Veolia Water  
Brian Exberger, Assistant Project Manager, Veolia Water  
John O'Hare, Veolia Water  
Bob Guinan, Novato resident  
Joe Carlomagno, Novato resident

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENT:** None.

**APPROVAL OF MEETING MINUTES FOR JANUARY 21 AND FEBRUARY 6, 2014:**  
The January 21 and February 6, 2014 meeting minutes were approved as written.

**WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR JANUARY 2014:**

**- Treatment Plant Performance Report, Maintenance Report and Safety & Training:**  
John Bailey, Plant Manager, Veolia Water, gave an overview of the treatment plant operations for the month of January. He stated there were no permit exceedances, violations or excursions and noted that the treatment facility and the recycled water facility continue to run very well. Mr. Bailey stated that routine rounds, readings and maintenance were performed at the Novato Treatment Facility, the Ignacio Transfer Pump Station, the Recycled Water Plant and the Sludge Lagoons. He noted that Primary Clarifier #2 was placed back in service and that Primary Clarifier #1 was taken out of service for repair and cleaning.

Mr. Bailey reported that Veolia employees have been accident free for a total of 1,338 days/61,013 hours. He stated that Jerome Meter (H2S) readings continue to be taken within the treatment plant as well as in the Lea Drive neighborhood area. Mr. Bailey stated a meeting was held with the Lea Drive neighborhood representatives to provide

them with an update of odor control efforts. He stated that no recycled water was produced in January.

- Odor control, noise, and landscaping report: Deputy Manager-Engineer Sandeep Karkal stated that Mr. Dave McEwen of Brown and Caldwell had issued preliminary recommendations for odor control at the aeration basins and he noted that Veolia continues to implement the recommendations. He noted that an update meeting had been held with the Lea Drive neighborhood representatives on February 7<sup>th</sup> to provide details of Mr. McEwen's progress regarding odor control. He provided a preview of the February 7<sup>th</sup> meeting and explained that more details would be forthcoming in March as part of the February Wastewater Operations Committee report.

#### **COLLECTION SYSTEMS OPERATION AND MAINTENANCE REPORT FOR JANUARY 2014:**

The Deputy Manager-Engineer discussed the Collection Systems Monthly Report for January 2014. He reported that the Collection Systems crew cleaned a total of 64,518 feet of sewer pipeline and that the department completed 408 maintenance work orders which were generated in January. The Deputy Manager-Engineer stated that the Collections Department has worked accident free for a total of 365 days. He stated that there were no sanitary sewer overflows in the month of January.

#### **RECLAMATION FACILITY REPORT FOR JANUARY 2014:**

Field Services Superintendent Steve Krautheim presented the Reclamation Facilities report for January. He stated that the rancher continued to spray weed suppressant around sprinkler heads and that due to the rainfall received, irrigation of the sites was minimal. He discussed repairs to the irrigation system and stated that approximately 17.87 MG of recycled water was used for irrigation.

#### **ADJOURNMENT:**

There being no further business to come before the Committee, the meeting adjourned at 4:06 p.m. The next Wastewater Operations Committee meeting will be held on Monday, March 17, 2014.

Respectfully submitted,

Sandeep Karkal  
Deputy Manager-Engineer

Julie Swoboda, Recording