

NOVATO SANITARY DISTRICT

Meeting Date: January 13, 2020

The Board of Directors of Novato Sanitary District will hold a regular meeting at 5:30 p.m., Monday, January 13, 2020, at the District Offices, 500 Davidson Street, Novato.

Materials related to items on this agenda that are public records, are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. They are also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. The Board of Directors may consider item(s) in a different order than set forth herein.

AGENDA

1. PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL:

3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

4. REVIEW OF MINUTES:

- a. Consider approval of minutes of the December 9, 2019 regular meeting.

5. CONSENT CALENDAR:

The General Manager-Chief Engineer has reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended, or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve regular disbursements, December 9, 2019 – January 13, 2020.
- b. Ratify payroll and payroll related disbursements, December 2019.
- c. Receive deposit summary, December 2019.
- d. Receive report - submittal of Financial Transactions Report (FTR) to the State Controller's Office (SCO).
- e. Authorize the General Manager-Chief Engineer to approve an application from Chevron Environmental Management Company (EMC) and issue a one-time, temporary, Class I, non-domestic discharge permit for discharge of groundwater from a groundwater remediation and soil extraction project, at 7455 Redwood Boulevard, Novato.
- f. Authorize the General Manager-Chief Engineer to approve an application from Novato Unified School District and issue a one-time, temporary, Class I non-domestic discharge permit for discharge of groundwater from on-site construction at Novato High School, 625 Arthur Street, Novato.
- g. Approve the District's Electrical Instrumentation Technician and one Collections System Worker to attend the California Water Environment Association Annual Conference 2020 training conference in Reno, Nevada.

6. WASTEWATER OPERATIONS:

- a. Receive presentation from Veolia Water NA: Update on wastewater treatment plant condition assessment and criticality analysis.
- b. Receive Wastewater Operations Reports, December 2019:
 - Collection System
 - Treatment Facilities
 - Reclamation Facilities

7. CAPITAL PROJECTS:

- a. *Pump Station Rehabilitation, Account No. 72403 - Marin Village Pump Station Rehabilitation Project:* Approve a contract with Nute Engineering, Inc. in the not-to-exceed amount of \$200,000 for professional engineering services related to the Marin Village Pump Station Rehabilitation Project, and authorize the General Manager-Chief Engineer to execute it.
- b. *Collection System Improvements, Account No. 72706 – Air Relief Valve (ARV) Improvements Project:* Review bids received, and authorize the General Manager-Chief Engineer to award the construction contract to Glosage Engineering, Inc., and to execute it in the bid amount of \$410,212⁵⁰.
- c. Receive Capital Projects Update, December 2019.

8. BOARD MEMBER REPORTS AND REQUESTS:

- a. North Bay Watershed Association (NBWA) meeting, January 3, 2020.

9. INFORMATIONAL ITEMS:

These items are for information only - no action will be taken on these items as a result of any discussion or any comments made.

- a. City Of Novato – Notice of Reorganization of the Novato City Council.

10. GENERAL MANAGER’S REPORT AND ANNOUNCEMENTS:

11. ADJOURNMENT:

Next Resolution No. 3142.

Next regular meeting date: Monday, February 10, 2020, 5:30 PM, at the Novato Sanitary District office, 500 Davidson Street, Novato, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.