

NOVATO SANITARY DISTRICT

March 15, 2010

The Wastewater Operations Committee of Novato Sanitary District will hold a meeting at 2:00 PM, Friday, March 15, 2010, at the District offices, 500 Davidson Street, Novato.

AGENDA

1. **AGENDA APPROVAL:**
2. **PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

3. **CONSIDER APPROVAL OF MINUTES OF MEETING OF FEBRUARY 19, 2010**
4. **WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT:**
 - a. Treatment Plant Performance
 - b. Operation & Maintenance Status Review
 - c. Construction update
 - d. Safety and training
 - e. Public relations
5. **COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT**
 - a. Annual Collection System Report for 2009

6. **ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

Materials that are public records and that relate to an open session agenda item will be made available for public inspection at the District office, 500 Davidson Street, Novato, during normal business hours.

February 19, 2010

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 3:20 p.m., Friday, February 19, 2010, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members James D. Fritz and George C. Quesada.

STAFF PRESENT: Deputy Manager Beverly James, Administrative Secretary Julie Borda and Project Manager John Bailey, Veolia Water.

ALSO PRESENT: Dennis Welsh, NSD Board Member

AGENDA APPROVAL: *On motion of Member Fritz, seconded by Member Quesada, and carried unanimously, the agenda was approved as mailed.*

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Consider approval of minutes of the meeting of February 19, 2010

On motion of Member Fritz, seconded by Member Quesada, and carried unanimously, the minutes of the January 20, 2010 Wastewater Operations Committee meeting were approved.

OPERATIONS AND MAINTENANCE REPORT:

John Bailey discussed the Veolia Water Operations Report – January 2010. He discussed the January performance and reportable violations. He noted the reportable violations could change based on several outstanding samples that were not available at the time the report was prepared. Mr. Bailey discussed in detail the following violations: enterococcus total suspended solids (TSS) weekly maximum BOD and TSS percent removal and chlorine residual.

John Bailey commended the operators and Veolia staff for their hard work and dedication during the high flow wet weather periods in January. Member Quesada agreed, stating John Bailey and the NSD operators and Veolia employees did an excellent job during the wet weather periods.

Mr. Bailey noted that the training schedule has been updated to accommodate an April start date. He discussed safety and training, and work order status for the month of January. Mr. Bailey gave a detailed explanation of the blending process that takes place during high flow wet weather periods.

ADJOURNMENT: There being no further business to come before the Committee, the meeting was adjourned by Member Fritz at 4:00 p.m.

DRAFT