

NOVATO SANITARY DISTRICT

Meeting Date: September 14, 2020

The Board of Directors of Novato Sanitary District will hold a regular meeting at 5:30 p.m. Monday, September 14, 2020.

NOTE: Consistent with the Governor's Executive Orders on the Brown Act, **this Board meeting will be held via Zoom® conferencing.** To participate:

Join Zoom Meeting by clicking the link or copy and paste it into your browser:
<https://us02web.zoom.us/j/86949497869> When prompted, enter meeting ID: 869 4949 7869

If you do not have internet access, you can still join the meeting by phone, dialing by your location:

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)

When prompted, enter meeting ID: 869 4949 7869

Public comments for this meeting can be submitted via email at info@novatosan.com. The public comment period opens when the agenda is posted online and will close two hours prior to the start of the meeting. Include your name and the item you'd like to provide written comment on. Written comments submitted will be read into the record during the Public Comment period of the Board meeting.

To provide comments during the meeting:

1. If in the Zoom teleconference, use the "raise hand" feature in Zoom. The Host will notify and unmute you when it is your turn to speak.
2. If on a phone, press *9 ("star + 9"), and the Host will notify and unmute you when it is your turn to speak.

If you experience an issue providing comments during the meeting, please email those comments to the District's Administrative Secretary at julieh@novatosan.com

Materials related to items on this agenda that are public records, are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein. ***There is no public access to District facilities currently due to the COVID-19 emergency.***

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AGENDA

1. PLEDGE OF ALLEGIANCE:

2. BOARD ROLL CALL:

3. AGENDA APPROVAL:

4. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Each individual will be limited to a three-minute presentation, and comments must be spoken into the microphone set up to receive public comment. No action will be taken by the Board at this time as a result of any public comments made.

5. REVIEW OF MINUTES:

- a. Approve minutes of the August 10, 2020 regular meeting.

6. CONSENT CALENDAR:

The General Manager-Chief Engineer has reviewed the following item(s). To his knowledge, there is no opposition to the consent action. The item(s) can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve regular disbursements, August 11 – September 14, 2020.
- b. Ratify payroll and payroll related disbursements, August 2020.
- c. Receive deposit summary, August 2020.
- d. Review and ratify District Statement of Investment Policy, Policy No. 3120 - Investment of District Funds.
- e. Receive notification on receiving the Award of Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the 9th year in a row.
- f. Receive notification on receiving the Platinum Peak8 Performance Award from the National Association of Clean Water Agencies (NACWA), for 8 years of 100% permit compliance.

7. SOLID/HOUSEHOLD HAZARDOUS WASTE OPERATIONS:

- a. Receive Recology 1st and 2nd Quarter 2020 Operations reports.
- b. Receive 1st and 2nd Quarter 2020 Recology Disposal/Diversion reports.
- c. Receive verbal report on Marin County JPA and Local Task Force (information only).
- d. Receive verbal report on SB 1383 (Lara) regulations (information only).
- e. Receive status update on Household Hazardous Waste (HHW) facility, and 2020 HHW reports (information only).
- f. Receive verbal report on status of Calendar Year (CY) 2021 solid waste rate adjustment request from Recology Sonoma-Marín (RSM), (information only – no action at this time).
- g. Review proposed Schedule, and draft Notice of Intent and Public Hearing, and set public hearing date of November 9, 2020, to consider modifications and establish maximum solid waste service charges for Calendar Year (CY) 2021.

8. ADMINISTRATION/FINANCE:

- a. Receive update presentation titled “2020 Refinancing – CalPERS UAL” from finance team, including bids received from potential lenders, and available refinancing options.

- b. Approve recommended refinancing option with California Bank & Trust (CB&T).
- c. Adopt Resolution No. 3145: "Authorizing the Refinancing of the District's CalPERS Unfunded Actuarial Accrued Liability (UAL) in an amount not to exceed \$6,800,000 and Approving Related Agreements and Actions", which approves the finance team; approves the form of Indenture of Trust; and authorizes the refinancing transaction on the terms set forth therein.

9. WASTEWATER OPERATIONS:

- a. Receive Wastewater Operations Report, August 2020:
 - i. Collection Systems
 - ii. Treatment Facilities
 - iii. Reclamation Facilities

10. CAPITAL PROJECTS:

- a. *Collection System Improvements, Account No. 72706 - Air Release Valve and Vault Rehabilitation Project*: Grant Final Acceptance of the Project and authorize staff to file Notice of Completion.
- b. Receive Capital Projects Update, August 2020 (information only).

11. BOARD MEMBER REPORTS AND REQUESTS:

- a. California Association of Sanitation Agencies (CASA) 2020 Annual Virtual Conference, August 2020.
- b. North Bay Watershed Association (NBWA) meeting, September 2020.
 - https://www.nbwatershed.org/wp-content/uploads/2020/07/ReOaking-North-Bay-SFEI-022620_reduced.pdf

12. INFORMATIONAL ITEMS:

These items are for information only - no action will be taken on these items as a result of any discussion or any comments made.

- a. Receive Marin Independent Journal article dated August 26, 2020, titled "Novato waste maneuver could boost revenues, rates".
- b. Receive Marin Independent Journal editorial dated September 6, 2020, titled "When Novato revamps garbage plan, who pays extra?".

13. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

14. ADJOURN:

Next Resolution No. 3146.

Next regular meeting date: Monday, October 12, 2020, at 5:30p.m.

Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA, (or via Zoom® conferencing, depending on the COVID-19 situation).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.