

NOVATO SANITARY DISTRICT

Meeting Date: October 11, 2021

The Board of Directors of Novato Sanitary District will hold a regular meeting at 5:30 p.m. Monday, October 11, 2021.

NOTE: Consistent with provisions of the California Government Code as established by Assembly Bill AB361, **this Board meeting will be held via Zoom® conferencing. To participate:**

Join Zoom Meeting by clicking the link or copy and paste it into your browser:
<https://us02web.zoom.us/j/81326218002> When prompted, enter meeting ID: 813 2621 8002

If you do not have internet access, you can still join the meeting by phone, dialing by your location:

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

When prompted, enter meeting ID: 813 2621 8002

Public comments for this meeting can be submitted via email at info@novatosan.com. The public comment period opens when the agenda is posted online and will close two hours prior to the start of the meeting. Include your name and the item you'd like to provide written comment on. Written comments submitted will be read into the record during the Public Comment period of the Board meeting.

To provide comments during the meeting:

1. If in the Zoom teleconference, use the "raise hand" feature in Zoom. The Host will notify and unmute you when it is your turn to speak.
2. If on a phone, press *9 ("star + 9"), and the Host will notify and unmute you when it is your turn to speak.

If you experience an issue providing comments during the meeting, please email those comments to the District's Administrative Secretary at julieh@novatosan.com

Materials related to items on this agenda that are public records, are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein.

AGENDA

1. ROLL-CALL & PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL:

3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):

*This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Each individual will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.**

**Note: Use the “raise hand” feature if in Zoom teleconference, or “star + 9” if on phone.*

4. BOARD OF DIRECTORS:

- a. Adopt Resolution No. 3152 - Resolution Finding Proclaimed State of Emergency and that Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees; and Authorizing Meetings by Teleconference of Legislative Bodies.

5. REVIEW OF MINUTES:

- a. Approve minutes of the September 13, 2021 regular meeting.

6. CONSENT CALENDAR:

The General Manager-Chief Engineer has reviewed the following items. To his knowledge, there is no opposition to the consent action. The item(s) can be acted on in one consolidated motion as recommended, or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve regular disbursements, September 14 – October 11, 2021.
- b. Ratify payroll and payroll related disbursements, September 2021.
- c. Receive deposit summary, September 2021.
- d. Receive Accounts Receivable (A/R) Summary Report as of September 30, 2021.
- e. Re-adopt District Policy Regarding the Provision of Service to Residential Developments with Affordable Housing Units, and ratify District Resolution No. 2951 which adopted the policy.
- f. Adopt Resolution No. 3153 – A Resolution Memorializing Acceptance of Sanitary Sewer Easements as dedicated by way of Subdivision Map Recorded January 10th, 1978, in Volume 15 of Maps, Page 47 – The Crossroads Unit 2.

7. 1ST PUBLIC HEARING PURSUANT TO CALIFORNIA ELECTIONS CODE 10010 - VOTING DISTRICT BOUNDARIES SUBSEQUENT TO THE 2020 US CENSUS:

- a. Open public hearing.
- b. Receive report(s) on draft district (division) maps, from District Counsel, Consultant (Q2 Data & Research, LLC), and staff.
- c. Public comments: Receive public input on draft district (division) maps.
- d. Board comments: Receive Board input on draft district (division) maps.
- e. Close public hearing.

8. SOLID/HOUSEHOLD HAZARDOUS WASTE OPERATIONS:

- a. Receive Solid Waste Committee report, meeting of October 4, 2021, including R3 Consulting Group (R3) report titled “*Review of Recology Sonoma-Marin’s Requested Rate Adjustment for Rate Year 2022*” (information only).

- b. Receive the Solid Waste Committee's recommendation to accept R3's recommendations, including a Calendar Year (CY) 2022 maximum solid waste rate adjustment of up to +5.42% (information only - no action at this time).
- c. Confirm public hearing date of November 8, 2021 for establishing Calendar Year (CY) 2022 maximum solid waste rates (by acclamation).
- d. Receive summary chronology of events/activity to date on the City of Novato's interest in acquiring the Solid Waste Franchise from the District, and provide direction, if any.

9. WASTEWATER OPERATIONS:

- a. Receive Wastewater Operations Reports, September 2021:
 - i. Collection Systems
 - ii. Treatment Facilities
 - iii. Reclamation Facilities

10. CAPITAL PROJECTS:

- a. Receive Capital Projects Update through September 2021.

11. BOARD MEMBER REPORTS AND REQUESTS:

- a. State of the Estuary conference (in lieu of the North Bay Watershed Association (NBWA) meeting, October 2021, which was cancelled).

12. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

13. ADJOURN:

Next Resolution No. 3154.

Next regular meeting date: Monday, November 8, 2021, 5:30 p.m.

Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA, (or via Zoom® conferencing, to be determined).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.