

NOVATO SANITARY DISTRICT

Meeting Date: February 10, 2020

The Board of Directors of Novato Sanitary District will hold a regular meeting at 5:30 p.m., Monday, February 10, 2020, at the District Offices, 500 Davidson Street, Novato.

Materials related to items on this agenda that are public records, are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. The Board of Directors may consider item(s) in a different order than set forth herein.

AGENDA

1. PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL:

3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):

This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.

4. REVIEW OF MINUTES:

- a. Approve minutes of the January 13, 2020 regular meeting.

5. CONSENT CALENDAR:

The General Manager-Chief Engineer has reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended, or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve regular disbursements, January 14, 2020 – February 10, 2020.
- b. Ratify payroll and payroll related disbursements, January 2020.
- c. Receive deposit summary, January 2020.
- d. Receive Accounts Receivable (A/R) Summary Report as of January 31, 2020.
- e. Receive 2nd Quarter Investment Report, Fiscal Year (FY) 2019-20.
- f. Receive 2nd Quarter Financial Report, FY 2019-20 (unaudited).
- g. Receive report, District Finance Officer's attendance at annual California Society of Municipal Finance Officers (CSFMO) conference – information only.
- h. Approve the District's Collections System Lead Worker to attend the California Water Environment Association (CWEA) Annual Conference 2020 in Reno, Nevada.

6. WASTEWATER OPERATIONS:

- a. Receive and accept Wastewater Treatment Facilities Calendar Year (CY) 2019 Annual Operations and Maintenance Report, subject to minor edits.
- b. Receive Wastewater Operations Reports, January 2020:
 - Collection System
 - Treatment Facilities
 - Reclamation Facilities

7. CAPITAL PROJECTS:

- a. *Collection System Improvements, Account No. 72706 – Bel Marin Keys Sewer Rehabilitation Project:* Grant Final Acceptance of the Project, and authorize staff to file the Notice of Completion (NoC).
- b. *Collection System Improvements, Account No. 72706 – Golden Gate/Rush Creek Sewer Phase II Project:* Approve Balancing Change Order in the amount of \$111,265, grant Final Acceptance of the Project, and authorize staff to file the Notice of Completion (NoC).
- c. Receive Capital Projects Update, January 2020.

8. BOARD MEMBER REPORTS AND REQUESTS:

- a. North Bay Watershed Association (NBWA) meeting, February 7, 2020.

9. INFORMATIONAL ITEMS:

These items are for information only - no action will be taken on these items as a result of any discussion or any comments made.

- a. Receive article from The Economist Magazine provided by Director Long, titled "State of Denial".

10. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

11. ADJOURNMENT:

Next Resolution No. 3142.

Next regular meeting date: Monday, March 9, 2020, 5:30 PM, at the Novato Sanitary District office, 500 Davidson Street, Novato, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.