

# NOVATO SANITARY DISTRICT

Meeting Date: November 18, 2019

The Board of Directors of Novato Sanitary District will hold a special meeting at 5:30 p.m. Monday, November 18, 2019, at the District Offices, 500 Davidson Street, Novato.

Materials related to items on this agenda are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. They are also available on the District's website: [www.novatosan.com](http://www.novatosan.com). *Note: All times and order of consideration for agenda items are for reference only. The Board of Directors may consider item(s) in a different order than set forth herein.*

## AGENDA

1. **PLEDGE OF ALLEGIANCE:**
2. **AGENDA APPROVAL:**
3. **PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

*This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.*

4. **MEETING MINUTES:**
  - a. Review and approve minutes, October 14, 2019 regular meeting.
5. **CONSENT CALENDAR:**

*The General Manager-Chief Engineer has reviewed the following item(s). To his knowledge, there is no opposition to the consent action. The item(s) can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

- a. Ratify regular disbursements, October 14 – November 18, 2019.
    - b. Ratify payroll and payroll related disbursements, October 2019.
    - c. Receive Deposit Summary, October 2019.
    - d. Receive 1<sup>st</sup> Quarter Investment Report, Fiscal Year (FY) 2019-20.
    - e. Receive 1<sup>st</sup> Quarter Financial Report, FY 2019-20 (unaudited).
    - f. Approve a Memorandum of Understanding (MOU) with the Marin County Flood Control and Water Conservation District (Flood Control District) authorizing the construction of drainage improvements on District property along Simmons Slough, and access for construction and operations and maintenance of the improvements; and authorize the Board President and General Manager-Chief Engineer to execute it.
  6. **SOLID WASTE: PUBLIC HEARING – SET CALENDAR YEAR (CY) 2020 MAXIMUM ALLOWABLE SOLID WASTE RATES.**
    - a. Consider recommendation for a Calendar Year (CY) 2020 maximum solid waste rate adjustment of +6.27 percent.
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- b. Open public hearing.
- c. Receive Public comments.
- d. Receive Board comments.
- e. Close public hearing.

**Consider action to:**

- f. Adopt Resolution No. 3141 setting CY 2020 maximum allowable rates for refuse collection and disposal services.

**7. WASTEWATER OPERATIONS:**

- a. Receive staff presentation: Pacific Gas & Electric Co. (PG&E) Public Safety Power Shutdown (PSPS) event of October 26-29, 2019.
- b. Receive Wastewater Operations Reports, October 2019:
  - Collection Systems
  - Treatment Facilities
  - Reclamation Facilities

**8. CAPITAL PROJECTS:**

- a. Receive presentation from TerraVerde Energy, LLC, on opportunities in energy saving, use-optimization, and generation, through the deployment of Distributed Energy Resources (DERs), and provide direction.
- b. *Vehicle Replacement, Account No. 73090*: Approve purchase of two, 30 kW portable generators, and authorize the General Manager-Chief Engineer to execute a purchase order with Bay City Electric Works in the amount of \$65,773.91.
- c. *Collection System Improvements, Account No. 72706 – ARV Improvements*: Make CEQA findings that the project is categorically exempt; authorize the General Manager-Chief Engineer to accept plans and specifications and advertise for bids – ARV Vault Rehabilitation Project; Project No. 72706-2019-01.
- d. Receive Capital Projects Update, October 2019.

**9. BOARD MEMBER REPORTS AND REQUESTS:**

- a. North Bay Watershed Association (NBWA) meeting, November 2019 (none - meeting cancelled).

**10. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:**

**11. ADJOURN:**

Next Resolution No. 3142.

**Next meeting date: Monday, December 9, 2019, 5:30 p.m., at the Novato Sanitary District office, 500 Davidson Street, Novato, CA.**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.*

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