

NOVATO SANITARY DISTRICT

Meeting Date: October 12, 2020

The Board of Directors of Novato Sanitary District will hold a regular meeting at 5:30 p.m. Monday, October 12, 2020.

NOTE: Consistent with the Governor’s Executive Orders on the Brown Act, **this Board meeting will be held via Zoom® conferencing.** To participate:

Join Zoom Meeting by clicking the link or copy and paste it into your browser:
<https://us02web.zoom.us/j/82347278873> When prompted, enter meeting ID: 823 4727 8873

If you do not have internet access, you can still join the meeting by phone, dialing by your location:

- +1 669 900 9128 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Germantown)

When prompted, enter meeting ID: 823 4727 8873

Public comments for this meeting can be submitted via email at info@novatosan.com. The public comment period opens when the agenda is posted online and will close two hours prior to the start of the meeting. Include your name and the item you’d like to provide written comment on. Written comments submitted will be read into the record during the Public Comment period of the Board meeting.

To provide comments during the meeting:

1. If in the Zoom teleconference, use the “raise hand” feature in Zoom. The Host will notify and unmute you when it is your turn to speak.
2. If on a phone, press *9 (“star + 9”), and the Host will notify and unmute you when it is your turn to speak.

If you experience an issue providing comments during the meeting, please email those comments to the District’s Administrative Secretary at julieh@novatosan.com

Materials related to items on this agenda that are public records, are available for public inspection in the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District’s website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein. ***There is no public access to District facilities currently due to the COVID-19 emergency.***

AGENDA

- 1. BOARD ROLL CALL:**
- 2. PLEDGE OF ALLEGIANCE RECITAL:**
- 3. AGENDA APPROVAL (BY ACCLAMATION):**
- 4. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

*This item is to allow anyone present to comment on any subject not on the agenda, or to request consideration to place an item on a future agenda. Each individual will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.**

**Note: Use the "raise hand" feature if in Zoom teleconference, or "star + 9" if on smartphone.*

- 5. REVIEW OF MINUTES:**
 - a. Approve minutes of the September 14, 2020 regular meeting.

- 6. CONSENT CALENDAR:**

The General Manager-Chief Engineer has reviewed the following item(s). To his knowledge, there is no opposition to the consent action. The item(s) can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve regular disbursements, September 15 - October 12, 2020.
 - b. Ratify payroll and payroll related disbursements, September 2020.
 - c. Receive deposit summary, September 2020.
 - d. Receive Accounts Receivable (A/R) Summary Report as of September 30, 2020.
 - e. Receive draft proposed schedule for strategic review of District finances and reserve policies, Budget Years 2020-2026.
- 7. SOLID/HOUSEHOLD HAZARDOUS WASTE OPERATIONS:**
 - a. Receive Solid Waste Committee report, meeting of October 5, 2020, including R3 Consulting Group (R3) report titled "*Review of Recology Sonoma-Marin's Requested Rate Adjustment for Rate Year 2021*" (information only).
 - b. Receive the Solid Waste Committee's recommendation to accept R3's recommendations, including a Calendar Year (CY) 2021 maximum solid waste rate adjustment of up to +6.07% (information only - no action at this time).
 - c. Confirm public hearing date of November 9, 2020 for establishing Calendar Year (CY) 2021 maximum solid waste rates (by acclamation).
- 8. WASTEWATER OPERATIONS:**
 - a. Receive Wastewater Operations Report, September 2020 - information only:
 - i. Collection Systems
 - ii. Treatment Facilities
 - iii. Reclamation Facilities
- 9. CAPITAL PROJECTS:**
 - a. Receive Capital Projects Update, September 2020 - information only.

Next Page →

10. BOARD MEMBER REPORTS AND REQUESTS:

- a. North Bay Watershed Association (NBWA) meeting, October 2020 (report by: Director Mariani).
- b. Request for a Finance Committee meeting to discuss District reserves (request by: Director Long).
- c. Request to discuss Novato City Council members comments from the August 25, 2020 City Council meeting (request by: Board President Dillon-Knutson).

11. INFORMATIONAL ITEMS:

These items are for information only - no action will be taken on these items as a result of any discussion or any comments made.

- a. Receive Marin Independent Journal article dated September 30, 2020, titled "Marin property tax bills to offer COVID-19 waiver".

12. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

13. ADJOURN:

Next Resolution No. 3146.

Next regular meeting date: Monday, November 9, 2020, at 5:30p.m.

Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA, (or via Zoom® conferencing, depending on the COVID-19 situation).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.