

February 25, 2013

A regular meeting of the Board of Directors of the Novato Sanitary District was held at 6:00 p.m., Monday, February 25, 2013, at the District Office, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President Michael Di Giorgio, Members William C. Long, Jean Mariani, Jerry Peters, and Dennis Welsh.

STAFF PRESENT: Manager-Engineer-Secretary Beverly B. James and Administrative Secretary Julie Swoboda. Deputy Manager-Engineer Sandeep Karkal was absent.

ALSO PRESENT: John Bailey, Project Manager, Veolia Water
Brant Miller, Novato resident
Dasse de longh, NSD employee, Novato resident
Joe Carlomagno, Novato resident
Bob Guinan, Novato resident

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: The agenda was approved as written.

PUBLIC COMMENT: None.

REVIEW OF MINUTES:

Consider approval of minutes of the February 11, 2013 meeting.

On motion of Member Mariani, seconded by Member Peters, and carried unanimously, the minutes of the February 11, 2013 Board meeting were approved.

CONSENT CALENDAR:

Member Welsh requested **item a:** “Consent for Boundary Change and Waiver of Conducting Authority” for Lands of Hodge, and **item d:** Approve disbursements, be removed from the Consent Calendar for further discussion.

On motion of Member Peters, seconded by Member Long and carried unanimously, the following Consent Calendar items were approved:

- b. Cancel the Board meetings for March 25th and May 27th.
- c. Approve Board meeting dates of March 11th, April 8th and April 22nd, May 13th, June 10th and June 24th.

Member Welsh questioned consent calendar item (a) and asked if there was a fee to the District for the Lands of Hodge to annex to the Novato Sanitary District. The Manager replied that there was no fee.

On motion of Member Mariani, seconded by Member Long and carried unanimously, "Consent for Boundary Change and Waiver of Conducting Authority" for Lands of Hodge was approved.

Member Welsh questioned consent calendar item (d) and asked for clarification of the disbursement to Diesel Emissions Service. The Manager stated that the invoice was for a repair to a District vactor truck. She stated the repair was necessary to bring the vehicle to compliance with State regulations.

On motion of Member Peters, seconded by Member Welsh and carried unanimously, the District approved regular disbursements in the amount of \$228,656.37, project account disbursements in the amount of \$497,176.88, and payroll and payroll related disbursements in the amount of \$223,195.85.

COMMITTEE REPORTS:

- Receive Wastewater Operations Committee report for January 2013: The Manager stated that the Committee met on February 19th at 2:00 p.m. at the District office. John Bailey, Project Manager, Veolia Water, summarized the Committee's report, noting that January was a very dry month. Mr. Bailey stated that all operations were normal. He discussed the boiler repairs that were completed in January.

The Manager gave an overview of the Collections and Reclamation department's reports for January 2012. She discussed the two sanitary sewer overflows that occurred in January. She noted that there was one lost time accident due to a minor vehicle accident. She stated that the individual involved has not returned to work.

The Manager noted that the seven miles of levees which are a part of the reclamation facility are the responsibility of the District.

- Receive Solid Waste Committee report: The Manager stated that the Solid Waste Committee held its quarterly meeting on February 19th. She gave an overview of the Public Outreach events that are planned from April through July, 2013. She noted that the Spring E-Waste event will be April 27th - 29th from 10:00 AM to 3:00 PM at the Household Hazardous Waste facility, 7576 Redwood Blvd.

President Di Giorgio discussed commercial food waste and noted that Novato Disposal had delivered 30 tons of commercial food waste to its food waste diversion facility.

ADMINISTRATION:

- Consider adopting Resolution #3054: A Resolution Declaring March 17 - March 22, 2013 Zero Waste Week. The Manager stated that the Solid Waste Committee recommends the adoption of Resolution #3054.

On motion of Member Peters, seconded by Member Welsh, and carried unanimously, the Board adopted Resolution #3054: A Resolution Declaring March 17 - March 22, 2013 Zero Waste Week.

BOARD MEMBER REPORTS:

- California Special District's webinar "Understanding Board Member & District Liability Issues". President Di Giorgio discussed his participation in the webinar and stated it was informative. Members Welsh, Peters and Mariani also participated.

- Member Long discussed his involvement with the North Bay Water Reuse Authority (NBWRA) and stated they traveled to Sacramento to discuss recycling legislation.

MANAGER'S ANNOUNCEMENTS:

- The North Bay Watershed Association (NBWA) will meet on Friday, March 1st at 9:30 AM at the District office.

- The Strategic Planning and New Facilities Committee will meet on Tuesday, March 4th at 4:00 PM at the District office.

- The Finance Committee will meet on Friday, March 8th at 10:00 AM at the District office.

- The North Bay Water Reuse Authority (NBWRA) will host a forum titled "Stormwater and Wastewater Regulations - Costs of Compliance for the North Bay" on Thursday, April 18th at 9:30 AM at the Novato City Hall.

- The North Bay Water Reuse Authority (NBWRA) will host a workshop on Monday, March 25th at 9:30 AM at the Novato City Hall.

- The next Regular Board Meeting will be held on Monday, March 11th at 6:00 PM.

ADJOURNMENT: There being no further business to come before the Board, President Di Giorgio adjourned the meeting at 7:14 PM.

Respectfully submitted,

Beverly B. James
Secretary

Julie Swoboda, Recording