

April 16, 2012

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, April 16, 2012, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members Michael Di Giorgio and Dennis Welsh.

STAFF PRESENT: Beverly James, Manager-Engineer
Sandeep Karkal, Deputy Manager-Engineer
Steve Krauthaim, Field Services Superintendent
Tim O'Connor, Collections System Superintendent
Julie Swoboda, Administrative Secretary
John Bailey, Plant Manager, Veolia Water
Lynda Rodefer, Administration, Veolia Water
John O'Hare, Operations Technical Support, Veolia Water

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENT: No public was present.

APPROVAL OF MINUTES: The minutes of the March 19, 2012 Wastewater Operations Committee meeting were approved as written.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR MARCH 2012:

- Treatment Plant Performance Report, Maintenance Report and Safety & Training: John Bailey, Plant Manager, Veolia Water, reviewed the monthly operations report for March 2012 and discussed the treatment plant performance. He stated that all parameters were well within range and that there were no violations or excursions during the month.

Mr. Bailey reported on the key events at the Novato Treatment Facility, the Ignacio Transfer Pump Station, and the Decant Pump Station. He reported that both the annual NPDES inspection and the annual ELAP (Laboratory) inspection were conducted. He noted that Veolia continues to investigate the Struvite buildup at the decant/reclamation facility.

Mr. Bailey reported that Veolia continues to take Jerome Meter (H₂S) readings in the Lea Drive neighborhood and within the treatment plant.

Mr. Bailey discussed safety and training for the month of March and noted that Veolia Water has been operating the treatment facility accident free for 668 days/30,461 hours. He outlined the safety and training events that Veolia employees participated in for the month of April. Mr. Bailey discussed the plant flow charts and the energy usage for the past 12 months.

- Odor control, noise, and landscaping progress report: The Manager stated that Dr. Scofield was present at a Board Workshop which took place on Wednesday, March 21st. She noted that his report concluded there were no health effects from the District's treatment plant odors. She stated that Jim Joyce will return to the District on May 15th to focus on the odor beds and how well they are functioning.

COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR MARCH 2012:

Tim O'Connor, Collection System Superintendent, discussed the Collections System Monthly Report for March 2012. He stated that the Collections System spent about 67% of its time on sewer maintenance and 33% on pump station maintenance.

Mr. O'Connor reported that there were two sanitary sewer overflows in March which resulted in combined spills of 398 gallons, of which 108 gallons were recovered. He stated that the spills were due to root intrusion.

Mr. O'Connor reported that the Collections System crews cleaned a total of 73,015 feet of sewer pipeline in the month of March and completed 302 maintenance work orders. He discussed pump station maintenance and noted that approximately 236 lift station inspections were conducted during March.

Mr. O'Connor stated that the construction phase of the rehabilitation/replacement of the Bayside, South Gate, and Western Oaks pump stations was completed and a Notice of Completion was filed for the project.

RECLAMATION FACILITY REPORT FOR MARCH 2012:

Steve Krautheim, Field Services Superintendent, stated that Irrigation Pump #2 has been repaired and is scheduled for installation in April. He stated that the irrigation strainers are at the factory being refurbished and that the irrigation flow meter has been received after being factory calibrated. Mr. Krautheim stated that the cathodic protection system was reviewed by a third party who confirmed that it continues to operate satisfactorily.

ADJOURNMENT: There being no further business to come before the Committee. The meeting adjourned at 2:19 p.m.

Respectfully submitted,

Beverly B. James
Secretary

Julie Swoboda, Recording