

April 18, 2011

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, April 18, 2011, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members Michael Di Giorgio and George Quesada.

STAFF PRESENT: Beverly James, Manager-Engineer
Sandeep Karkal, Deputy Manager-Engineer
John Bailey, Project Manager, Veolia Water
Lynda Rodefer, Administration, Veolia Water
Tim O'Connor, Collection Systems Superintendent
Julie Borda, Administrative Secretary

ALSO PRESENT: John Coleman, Novato resident

AGENDA APPROVAL: Member Di Giorgio approved the agenda as mailed.

PUBLIC COMMENT: John Coleman commented on an article in the Novato Advance.

APPROVAL OF MINUTES: Member Di Giorgio approved the minutes of the March 21, 2011 Wastewater Operations Committee meetings.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR MARCH 2011:

Project Manager John Bailey, Veolia Water, reviewed the monthly operations report for March 2011. He stated that the plant performed very well under the wet weather conditions which were experienced in March. He noted that there were no permit exceedances, violations or excursions at the facility.

Mr. Bailey discussed the boiler repair and stated he has been discussing the problem with the equipment manufacturer. He stated the boiler is working normally.

Mr. Bailey discussed the key events for the period at the Novato and Ignacio facilities. He discussed a PG&E planned electrical shutdown which took place on March 13th and reported that all generators performed as expected. He gave a construction update and discussed Veolia's safety and training schedule for the month of March.

Mr. Bailey stated that Process Control Management Participation (PCMP) meetings are held weekly. He discussed Melissa Demsky's Criticality Assessment presentation which was given to the Board of Directors at their March 30th meeting.

Mr. Bailey discussed the provided graphs which showed plant flow, influent load BOD TSS, effluent BOD TSS concentration, BOD TSS percent removal, ammonia concentration, and effluent disinfection.

Mr. Bailey discussed the current work order statistics, noting that 250 work orders were closed in March.

COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT FOR MARCH 2011:

Tim O'Connor, Collections System Superintendent, discussed the Collections System Monthly Report for March 2011. He stated that the Collections System operated with the equivalent of 3.5 full time field workers due to vacations, holidays, sick leave and industrial leave. He noted that 57% of their time was spent on sewer maintenance and 43% on pump station maintenance. He stated that the Collections System crews cleaned a total of 52,785 feet of pipeline in the month of March.

Mr. O'Connor stated that the Pump Stations operated with the equivalent of 2.7 full time field workers due to vacations, holidays, sick leave and industrial leave. He noted that staff conducted approximately 195 lift station inspections for the month.

Mr. O'Connor stated that there was one sanitary sewer overflow for the month at 59 Raposa Vista on March 3rd. He stated that the overflow was attributed to a root blockage and that approximately 1,610 gallons were released to an adjacent storm drain. He reported that staff was able to recover approximately 1,208 gallons of the discharge. He stated that the line was previously on a 60 month cleaning frequency and now has been scheduled to a 12 month frequency.

The Committee discussed the collection system and commented on the department's success during the recent high flows in March.

WASTEWATER RECLAMATION FACILITY:

The Deputy-Manager stated there was no activity to report at the reclamation facility.

ADJOURNMENT: There being no further business to come before the Committee, Member Di Giorgio adjourned the meeting at 2:27 p.m.