

May 17, 2010

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Tuesday, May 17, 2010, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members James D. Fritz and George C. Quesada.

STAFF PRESENT: Manager-Engineer Beverly James, Deputy Manager-Engineer Sandeep Karkal, Project Manager John Bailey, Veolia Water, Administrative Secretary Julie Borda, Collection System Supervisor Tim O'Connor

ALSO PRESENT: Administrative Assistant Lynda Rodefer, Veolia Water

AGENDA APPROVAL: *On motion of Member Quesada, seconded by Member Fritz, and carried unanimously, the agenda was approved as mailed.*

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Consider approval of minutes of the meeting of April 29, 2010. The Manager read aloud the Draft Minutes of the April 29, 2010 Committee meeting. The Board noted a correction and requested the final minutes be amended.

On motion of Member Quesada, seconded by Member Fritz, and carried unanimously, the minutes of the April 29, 2010 Wastewater Operations Committee meeting were approved as amended.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT:

Project manager John Bailey, Veolia Water, reviewed the monthly operations report for April 2010. Mr. Bailey discussed in detail the treatment plant performance summary, noting the reportable violations and excursions. He discussed the operations and maintenance status and work order status. Mr. Bailey gave a construction update and discussed safety and regulatory training which took place during April, 2010. He discussed the work order statistics from April 1 to April 30, 2010. He discussed with the Board the new equipment and aeration mechanics.

Member Fritz and Manager-Engineer Beverly James discussed the Saturday tours being presented and possible future field trips at the treatment facility for local schools.

COLLECTION SYSTEM OPERATION AND MAINTENANCE REPORT:

Tim O'Connor, Collection System Superintendent, presented and discussed the Collection System Monthly Report for 2010. He discussed his employees, noting that one employee is still out on sick leave. He discussed the department's productivity, noting that 73,604 feet of sewer line was cleaned in April and noted the total cleaned to date was 264,608 feet. Mr. O'Connor stated that his crew is currently working through all of the Novato system based on priorities as set out by an independent report. He stated there was only one minor stoppage which resulted in an overflow of 50 gallons.

NPDES PERMIT REVIEW:

The Manager discussed the District's California Regional Water Quality Control Board (CRWQCB) NPDES permit for 2010. She stated the permit was approved at the May 12th meeting of the CRWQCB and she discussed the significant changes in the permit. She stated the District is still operating under the Final Cease and Desist Order No. R2-2010-0075 and that the new permit will go into place on July 1, 2010.

ADJOURNMENT: There being no further business to come before the Committee, Member Fritz adjourned the meeting at 3:03 p.m.