

NOVATO SANITARY DISTRICT

Board Meeting Minutes

Meeting Date: June 10, 2019

A regular meeting of the Board of Directors of the Novato Sanitary District was held at 5:30 p.m., Monday, June 10, 2019, at the District Office, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President Carole Dillon-Knutson, Directors William Long, Jean Mariani, Brant Miller, and Jerry Peters.

STAFF PRESENT: General Manager-Secretary Sandeep Karkal, District Counsel Lauren Quint, and Administrative Secretary Julie Hoover.

ALSO PRESENT: Erik Brown, Deputy General Manager, Novato Sanitary District
John O'Hare, Project Manager, Veolia
Dale Thrasher, Administrative Services Officer, Novato Sanitary District
Jeff Boheim, Field Services Manager, Novato Sanitary District
Robin Merrill, Information Services Specialist, Novato Sanitary District
Laura Creamer, Finance Officer, Novato Sanitary District (arrived at 6:12 p.m.)
Steven Gortler, Registered Municipal Advisor (arrived at 6:23 p.m.)
Marco Mendoza, Interpreter
Jaime Clark, Demographer Consultant, Q2 Data and Research

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENT: None.

REVIEW OF MINUTES:

- Consider approval of minutes of the May 13, 2019 regular meeting.

On motion of Director Peters, seconded by Director Miller, and carried unanimously, the May 13, 2019 Board meeting minutes were approved.

- Consider approval of minutes of the May 28, 2019 special meeting.

On motion of Director Peters, seconded by Director Miller, and carried unanimously, the May 28, 2019 Board meeting minutes were approved.

PUBLIC HEARING PURSUANT TO CALIFORNIA VOTING RIGHTS ACT (CVRA) AND ELECTIONS CODE (EC) 10010 – DISTRICT BOUNDARIES; 5TH PUBLIC HEARING:

- Open public hearing. President Dillon-Knutson opened the public hearing at 5:44 p.m.

- Receive District Counsel, Consultant, and staff presentations, if any. The General Manager stated that at a special Board meeting on April 1, 2019, the District committed to

transition its Board elections from an “at-large” to an electoral district based system under the provisions of the California Voting Rights Act (CVRA). He stated that pursuant to California Elections Code (EC) Section 10010, the Board held four public hearings (April 8th and 15th, May 6th and 28th, 2019) to receive Board and public input on the proposed by-district boundary lines and election sequencing, review and comment on the proposed draft Ordinance No. 121, and select a final by-district map and election sequence. He stated that the current public hearing was the fifth (and final) hearing, and that a Spanish translator was available at the meeting if any individuals should request translation services. He also stated that notification of tonight’s hearing, both in English and Spanish, had been posted on the District website and distributed at various sites within the District.

- Initial questions and comments by Board, if any. Director Miller noted that in Ordinance No. 121, the last paragraph of page two made reference to the Voting Divisions Map ‘Exhibit A’, but that no map was attached to the ordinance in the packet. The General Manager stated that Exhibit A was included in the packet as attachment 4 (page 20) and identified as ‘Novato Sanitary District – Voting Divisions Map, and that Attachment A – Voting Divisions Map, will be attached to Ordinance 121 when it is formally adopted.

- Public comments: Receive public input on the Voting Divisions Map, election sequencing, and draft Ordinance No. 121, if any. There were no public comments.

- Board comments: Receive public input on the Voting Divisions Map, election sequencing, and draft Ordinance No. 121, if any. There were no Board comments.

- Close public hearing. President Dillon-Knutson closed the public hearing at 5:49 p.m.

- Adopt Ordinance No. 121: Establishing an Electoral District-based System for the Novato Sanitary District.

On motion of Director Long, seconded by Director Mariani, and carried unanimously, the Board adopted Ordinance No. 121: Establishing an Electoral District-based System for the Novato Sanitary District, with the clarification that ‘Exhibit A’, (as referenced in the Ordinance) is the map marked as Attachment 4, (page 20) in the Board agenda packet, and would be included with Ordinance No. 121.

At the conclusion of the above agenda item, at 5:41 p.m., Marco Mendoza and Jaime Clark left the meeting.

PUBLIC HEARING PURSUANT TO 5471 ET SEQ. AND 6520.5 OF THE CALIFORNIA HEALTH AND SAFETY CODE – FY 2019-20 SEWER SERVICE CHARGE REPORT, AND ELECTING TO COLLECT ON COUNTY TAX ROLLS:

- Sewer Service Charge Report. The General Manager stated that upon completing the appropriate Proposition 218 requirements on June 13, 2016, the District adopted Ordinance No. 120 titled “An Ordinance of the Novato Sanitary District Establishing Sewer Service Charges for Fiscal Years 2016-17, 2017-18, 2018-19, 2019-20, and 2020-21”. He stated that the intent of tonight’s public hearing was to conduct the Hearing on the FY 2019-20 Sewer Service Charge report, and receive protests on individual sewer service charges on the sewer service charge report. He stated that Robin Merrill, Information System Specialist

Il, was present at the meeting so that anyone could request what their individual sewer service rate would be in the coming year, and have the opportunity to protest.

The General Manager stated that following the Hearing, the Board would consider adopting Resolution No. 3133 to collect the FY 2019-20 Sewer Service Charges on the Marin County tax rolls. He noted that, as required, the public hearing had been “noticed” twice in the Marin Independent Journal.

- Open public hearing. President Dillon-Knutson opened the public hearing at 5:44 p.m.

- Consider protests regarding sewer service charge report. No public protests were received. Director Mariani requested the sewer service charge for the property located at 6 Washington Street. Mr. Merrill provided the information. The General Manager noted that no written protests were received.

- Close public hearing. President Dillon-Knutson closed the public hearing at 5:45 p.m.

RESOLUTION CONFIRMING FISCAL YEAR FY 2019-20 SEWER SERVICE CHARGE REPORT AND ELECTING TO COLLECT ON MARIN COUNTY TAX ROLLS:

- Adopt Resolution No. 3133 – A Resolution Confirming Sewer Service Charge Report and Collection of Sewer Service Charges for Novato Sanitary District on the County of Marin Tax Rolls for Fiscal Year 2019-20. Director Mariani noted a date error on Resolution No. 3133, page one, paragraph two: “Whereas, the District does hereby elect, pursuant to Section 5473 of the Health and Safety Code of the State of California, to have the sewer service charges for the fiscal year ~~2018-19~~ **2019-20**, established by the District...”

On motion of Director Peters, seconded by Director Miller, and carried unanimously, the Board adopted, with the date correction, Resolution No. 3133: A Resolution Confirming Sewer Service Charge Report and Collection of Sewer Service Charges for Novato Sanitary District on the County of Marin Tax Rolls for Fiscal Year 2019-20.

At 5:47 p.m., President Dillon-Knutson declared a ten minute break.

District Counsel Lauren Quint left the meeting at 5:50 p.m.

At 5:53 p.m., President Dillon-Knutson reconvened the Board meeting.

CONSENT CALENDAR:

Director Miller requested that item 8.f.: *Adopt Resolution No. 3135*, be removed from the Consent Calendar for further discussion.

President Dillon-Knutson called for a motion on the remaining Consent Calendar items as follows:

- a. Approve Board member disbursements in the amount of \$3,382.80, operating disbursements in the amount of \$340,748.17, and capital project disbursements in the amount of \$49,496.69. Ratification of May 28th operating disbursements in the

- amount of \$129,090.63, and capital project disbursements in the amount of \$53,383.74.
- b. Ratification of payroll and payroll related disbursements for May, 2019, in the amount of \$282,035.43.
 - c. Receive deposit summary, May 2019.
 - d. Authorize the General Manager-Chief Engineer to approve Project Plans for the Atherton Place Sewer Main Extension.
 - e.* Adopt Resolution No. 3134: "A Resolution Authorizing Execution of Quite Claim Deed, Sanitary Sewer Easement – Marin Country Club, Inc. and 180 Fairway Drive".
 - g. Approve contract with DLJ Associates to provide Solid and Household Hazardous Waste (S&HHW) and related services for Fiscal Year 2019-20 in the not-to-exceed amount of \$105,000, and authorize the General Manager-Chief Engineer to execute it.

On motion of Director Miller, seconded by Director Peters, and carried unanimously, the Board approved the above listed Consent Calendar items.*

* Director Long stated that although he gave his consent to the above consent calendar items, he realized after-the-fact that he must abstain from voting on item (e) due to a potential conflict of interest.

President Dillon-Knutson stated that the Board would now consider consent calendar item 8.f: Adopt Resolution No. 3134: "A Resolution Authorizing Acceptance of an Amended Easement from the State Coastal Conservancy (SCC), Bel Marin Keys Unit V Project".

Director Miller requested clarification of the project, and questioned if the proposed amended scope of work would develop into a major capital project for the District. The General Manager stated that the amended easement proposes to modify the alignment of a portion of the District's effluent outfall pipeline that currently resides in an easement over the SCC's property. He stated that the work and financial obligations would be the responsibility of SCC. The Deputy General Manager gave a brief overview of the project and stated that the District, along with consultants Woodard and Curran, have reviewed the proposed changes.

On motion of Director Miller, seconded by Director Peters, and carried unanimously, consent calendar item 8.f.: Adopt Resolution No. 3134: "A Resolution Authorizing Acceptance of an Amended Easement from the State Coastal Conservancy, Bel Marin Keys Unit V Project", was approved.

President Dillon-Knutson stated that Steven Gortler, the speaker for the next agenda item: "Clean Water State Revolving Fund (CWSRF) Loan Refinancing", was delayed, and therefore agenda item 9 would be tabled until he arrived. The Board meeting continued with the review of agenda item 10: "Committee Reports".

COMMITTEE REPORTS:

At the consent of President Dillon-Knutson, the General Manager stated that he would address the following three agenda items together:

- Solid Waste: Receive report and recommendation to adopt preliminary Solid and Household Waste (S&HHW) budget for FY 2019-21.

- Wastewater Operations: Receive report and recommendation to adopt preliminary Operating Budget for FY 2019-21.

- Capital Improvements: Receive report and recommendation to adopt preliminary Capital Improvements Program (CIP) budget for FY 2019-21.

The General Manager stated that the Solid Waste, Wastewater Operations, and Capital Improvements Committees each met and reviewed their respective budgets. He stated that a copy of each Committee agenda packet was included in the Board packet.

ANNUAL BUDGET:

- Approve and adopt the 2019-21 Preliminary Budget. The General Manager stated that at the May 13th Board meeting, staff presented the District's Preliminary Budget for FY 2019-21, along with a workshop type overview of the budget, to the Board of Directors. He stated that, separately, staff reviewed the preliminary Solid Waste budget with the Solid Waste Committee, the preliminary Operating Budget with the Wastewater Operations Committee, and the preliminary Capital Improvement Program (CIP) budget with the Capital Improvements Committee. The General Manager stated that all three Committees have recommended adoption of their respective budgets to the full Board. He noted that revisions and edits proposed during the respective Committee reviews were minor, and are reflected in the attached Preliminary Budget. He stated that any further changes, corrections or edits to the Preliminary Budget would be noted and included in the final Budget, which will be presented for Board adoption in August. The General Manager stated that accordingly, staff recommends the Board approve and adopt the FY 2019-21 Preliminary Budget.

The Board discussed the District's future capital projects and how they will impact current and future budgets. Directors Long and Miller discussed the funds held in the capital reserve account, noting that the account appeared to remain high year-over-year, and questioned if enough was being spent on capital improvements. The General Manager stated that the District works strategically to methodically and successfully address capital projects. He noted that capital expenditures follow a different trajectory than operating expenditures and as such, capital spending tends to be uneven when looked at either on an annual basis or over a period of several years. He stated that the allocation of capital reserve funds shown in the District budget was typical for the wastewater industry, which can experience high and low capital-intensive periods.

On motion of Director Miller, seconded by Director Peters, and carried unanimously, the Board approved and adopted the FY 2019-21 Preliminary Budget.

It is noted that Mr. Gortler arrived at 6:23 p.m.

President Dillon-Knutson stated that the Board would now review agenda item 9:

CLEAN WATER STATE REVOLVING FUND (CWSRF) LOAN REFINANCING:

-Receive presentation from Mr. Steven Gortler, registered Municipal Financial Advisor, on refinancing the balance of the District's existing Clean Water State Revolving Fund (CWSRF) loan amount, and provide direction, if any. The General Manager stated that the District had funded its Treatment Facilities Upgrade Project through an approximately \$81 million State of California Clean Water State Revolving Fund (CWSRF) loan. He stated that the repayment term of the loan was 20-years (from 2011 through 2031), at a fixed interest rate of 2.40%, and that the current loan balance was \$55,511,638. He continued, stating that the District's Municipal Advisor, Steven Gortler, had advised staff that due to a recent decline in interest rates, the District could potentially refinance the balance of its CWSRF loan and realize significant savings over the remainder of the loan's term. He stated that Mr. Gortler would provide a presentation on the potential refinancing, whereupon if the Board wished to proceed with the refinancing, the Board should provide appropriate direction to staff.

Mr. Gortler began by thanking the Board and apologized for his delay (due to traffic). He then provided a background of the District's outstanding CWSRF loan. He stated that with the anticipated decline in interest rates, a refinancing of the remaining loan amount with refunding bonds could result in estimated savings to the District of \$2,726,577 if the current loan maturity date of 2031 were to be retained. He compared the loan amount's current maturity date of 2031, with options of extending the loan by 3, 5 or 10 years, and discussed the estimated debt service savings with each of these four options. Discussion followed between Mr. Gortler, the General Manager, and the Board. At the conclusion of discussion, the Board unanimously expressed their agreement to proceed with the proposed CWSRF loan refinancing. The General Manager stated that a Special Board meeting would be necessary to approve a resolution so the CWSRF loan refinancing could move forward, and the date of July 1, 2019, was established for that meeting.

At the motion of Director Mariani, seconded by Director Peters, and carried unanimously, the Board directed the General Manager-Chief Engineer to schedule a Special Board meeting for July 1, 2019, and to work with various financing team members including, but not limited to, bond counsel, disclosure counsel and municipal advisor, and prepare the necessary documents to move forward with the refinance of the District's current Clean Water State Revolving Fund Loan.

Mr. Steven Gortler left the meeting at 6:43 p.m.

WASTEWATER OPERATIONS:

- Receive Wastewater Operations Reports, May 2019.

Collection System Report: Deputy General Manager Erik Brown provided the Collection System Report for May 2019, as Collection System Superintendent Jeff Andress was on vacation. The Deputy General Manager stated that the Collection Department cleaned 67,118 lineal feet of sewer pipelines, and that 11,712 feet of sewer main were televised. He noted that CCTV (closed circuit TV) did not identify any new issues related to infrastructure. He stated that staff completed 377 maintenance work orders, leaving zero (0) work orders

outstanding. Further, he noted that staff conducted 155 lift station inspections and completed maintenance inspections on four (4) air relief/vacuum valves.

The Deputy General Manager outlined the training provided in May, stating that Collection Department staff attended four (4) safety tailgate meetings, and participated in four (4) specialized training events, including a confined space rescue drill. He stated that there were no lost time accidents in the month, and concluded his presentation, noting that there were no sanitary sewer overflows (zero SSOs) in May.

Treatment Facilities Report: Veolia Project Manager John O'Hare provided the May 2019 Treatment Facilities Monthly Operations Report (MOR). He reviewed the treatment plant performance, stating that the average flow was 4.97 MGD (million gallons per day) which was slightly higher than the previous month due to rain. He continued, stating that there were no discharge violations in the month, and that the Recycled Water Facility (RWF) produced 14.334 million gallons of recycled water.

The Project Manager stated that Veolia staff participated in weekly tailgates, and that Veolia staff participated in an online Industrial Ergonomics training. He reviewed the monthly routine inspections, maintenance activities, and key events for the Novato treatment facility, the Ignacio transfer pump station, and the recycled water facility. He discussed the weed abatement that was performed at both the District facility and Ignacio Pump Station.

The Project Manager discussed pretreatment and pollution prevention activities, and concluded his report, stating that one odor contact was registered on May 14th, relating to the cleaning of the Headworks facility.

Reclamation Facilities Report: Field Services Manager Jeff Boheim summarized the Reclamation Facilities report for May. He stated that drainage pump stations No. 3 and 7. pumped approximately 20.6 MG (million gallons) and 18.8 MG, respectively. He continued, stating that District staff was working with staff at Auburn Ravine Ranch, Inc. to complete the Ranch Lease agreement. The Field Services Manager stated that Fahy Tree Service continued to remove fallen Eucalyptus trees on Site 2. He concluded his report, stating that no irrigation of any parcels occurred and that no biosolids handling or disposal was performed in May.

CAPITAL PROJECTS:

- Collection System Improvements, Account No. 72706: Authorize the General Manager-Chief Engineer to accept plans and specifications and advertise for bids – Golden Gate Rush Creek Sewer, Phase II; Project No. 72706-2018-01A. The Deputy General Manager stated that this project was a continuation of the Phase 1 Golden Gate Rush Creek Sewer project that he had been reporting on throughout the winter. He stated that the current project consists of installing approximately 763 feet of 10-inch sewer main and 189 feet of 8-inch sewer main including four (4) new sanitary sewer manholes. He stated that the purpose of the project was to complete the rerouting of sewage flow from the failed sewer main under the SMART tracks at Golden Gate Place, and noted that the project was ready to go out to bid. He stated that bids are expected to be received on or about July 25th and will be presented to the Board at a subsequent meeting.

On motion of Director Long, seconded by Director Miller, and carried unanimously, the Board authorized the General Manager-Chief Engineer to accept plans and specifications and advertise for bids, for the Golden Gate Rush Creek Sewer, Phase II Project; No. 72706-2018-01A.

- Collection System Improvements, Account No. 72706: Authorize the General Manager-Chief Engineer to accept plans and specifications and advertise for bids – Redwood Blvd. Sewer Rehabilitation; Project No. 72706-2018-02. The Deputy General Manager stated that this project consisted of rehabilitating approximately 1,750 feet by pipe bursting, replacing approximately 100 feet by excavation of 12-inch sewer main including the rehabilitation of five (5) sanitary sewer manholes. He stated that bids are expected to be received on or about July 23rd and will be presented to the Board at a subsequent meeting.

The General Manager-Chief Engineer noted that staff had previously completed the California Environmental Quality Act (CEQA) documentation and determined that the project is categorically exempt.

On motion of Director Mariani, seconded by Director Peters, and carried unanimously, the Board authorized the General Manager-Chief Engineer to accept plans and specifications and advertise for bids, for the Redwood Blvd. Sewer Rehabilitation Project; No. 72706-2018-02.

- Receive staff report on a potential emergency repair of the District's sewer main along Vineyard Creek behind 14 Angelica Court – information only. The Deputy General Manager stated that the issue began on March 28, 2019, when staff received a call from Marin County Flood Control District notifying the District that there was an exposed clay pipe on Vineyard Creek in an easement behind 14 Angelica Court. The Field Services Manager investigated and determined that the exposed pipe was the District's 8-inch vitrified clay pipe sewer main which serves about 175 homes in the area. The Deputy General Manager stated that staff has been monitoring the condition of the pipe at regular intervals, and that closed circuit TV video shows that the pipe appears to be stable with no evidence of infiltration. He stated that staff had engaged Nute Engineering and their sub-consultant, Clearwater Hydrology, Inc., to engineer a solution and work with the various permitting agencies to expedite the repair. He concluded his report, stating that staff will provide updates as needed to the Board at subsequent Board meetings.

- Receive Capital Projects Update, May 2019. The Deputy General Manager provided highlights of the Capital Improvement Program Capital Projects Update for May, 2019. He stated that the Bel Marin Keys Blvd. Sewer Rehab Project was awarded to Michels Pipeline Construction on March 18, 2019, with substantial completion expected in the summer of 2019. He discussed the Collection System Master Plan (CSMP) and noted that the District's Consultant, Woodard and Curran, continues to incorporate staff comments, which will result in a final draft CSMP document to be presented to the Board in August.

The Deputy General Manager provided an update of the Administration Building Upgrades/Maintenance Building project. He stated that plumbing and water utilities have been installed at the modular unit, and that the contract for the electrical work is out for bid. He concluded his report, providing information on the Lateral Replacement Grant Program, stating that thirteen (13) grants have been distributed, for a total of \$26,000.

ADMINISTRATION:

- Receive report on cost-of-living increase of 3.0% for represented employees group, effective July 1, 2019 – information only. The General Manager stated that in 2018, the District negotiated a five-year Memorandum of Understanding (MOU) with its represented employee group, the Teamsters Bargaining Unit (TBU), and that the MOU has a provision to grant a flat rate cost-of-living increase of 3.0% per year, effective July 1, 2018 and each July 1st subsequently for the term of the MOU to the TBU District employees. He noted that this item did not require Board action, and was for information only.

The General Manager stated that he would address the next two agenda items together:

- Approve cost-of-living increase of 3.0% for non-represented group (management and confidential) personnel, effective July 1, 2019.

- Approve cost-of-living increase of 3.0% for General Manager-Chief Engineer, effective July 1, 2019.

The General Manager stated that, as in previous years, it is customary for the non-represented management and confidential personnel group (M&C group) to receive the same annual increase granted to the represented group. Additionally, he stated that the terms of the General Manager-Chief Engineer's agreement stipulate that he receive the cost-of-living increase granted to the M&C group personnel. He recommended that the Board approve a cost-of-living increase of 3.0% for the M&C group and for the General Manager-Chief Engineer, effective July 1, 2019.

On motion of Director Peters, seconded by Director Mariani, and carried unanimously, the Board approved a cost-of-living increase of 3.0% for the non-represented group personnel and for the General Manager-Chief Engineer, effective July 1, 2019.

BOARD OF DIRECTORS:

- Appoint Board officers, Secretary-Treasurer and Secretary Pro-tem, and designate and authorize check signers, Fiscal Year (FY) 2019-20. The General Manager stated that the District Board traditionally votes in June to appoint individual Directors to serve as Board President and President Pro-Tem for the following fiscal year. He stated that the Board also appoints the Secretary-Treasurer, Secretary Pro-Tem, and check signers at the same meeting.

Director Peters recommended that President Carole Dillon-Knutson and President Pro-tem Brant Miller remain in their current positions. Director Miller agreed with the recommendation, but requested that Director Long fill the position of President Pro-tem. Director Long accepted the appointment.

President Dillon-Knutson asked for any additional nominations, and seeing none, made the following appointments:

- Presidential appointments (for FY 2019-20):

Carole Dillon-Knutson, President
William Long, President Pro-tem

- Board Secretary-Treasurer and Administrative Secretary appointments (for FY 2019-20):
General Manager-Chief Engineer Sandeep Karkal: Secretary-Treasurer
Administrative Secretary Julie Hoover: Secretary Pro-tem

Following the appointments, President Dillon-Knutson called for a motion to authorize the check signers for Fiscal Year 2019-20.

On motion of Director Peters, seconded by Director Miller, and carried unanimously, check signers for FY 2019-20 were designated as: Jean Mariani, Carol Dillon-Knutson, and Sandeep Karkal.

BOARD MEMBER REPORTS AND REQUESTS:

- North Bay Watershed Association (NBWA) meeting, June 7, 2019. Director Mariani stated that the NBWA meeting she attended on June 7th was held at the Marin Municipal Water District. She discussed the topics presented which included the recent flooding of the Russian River, water efficiency, Highway 37 repairs, and the use of reclaimed water for irrigation. She stated that an overview was provided of the One Water concept.

Director Mariani stated that on May 16th she attended the Napa County Watershed Symposium which took place in Napa. She provided a copy of the agenda from the meeting, and recommended to the Board members that they view the presentations at the 'Whirlwind Tour' link.

Director Miller stated that effective as of the close of the current (June 10, 2019) Board meeting, he was resigning his position on the Novato Sanitary District Board of Directors. Director Miller explained that he will be moving out of state.

President Dillon-Knutson, Directors Long, Mariani, and Peters, and the General Manager, expressed their appreciation for his service on the Board. They stated it had been a pleasure serving with him and they wished him well in the future.

INFORMATIONAL ITEM:

The General Manager noted that the following item was included for informational purposes only:

- Letter to the Editor, Marin Independent Journal: "Minimizing dependence is worth something", May 30, 2019:

GENERAL MANAGER'S REPORTS AND ANNOUNCEMENTS:

- Announcements:

- A Special meeting will be held on Monday, July 1, 2019 at 5:30 P.M. to move forward with a resolution relating to the refinancing of the District's CWSRF loan (as per the Board's direction from Agenda Item 9.a.).

- The next Regular Board meeting will be held on Monday, August 12, 2019 at 5:30 p.m.

- Reports:

- Energy strategy update: The General Manager provided an update of the District's continuing efforts in studying alternative energy, including solar panels, battery storage, and peak shaving measures. He stated that since 2017, staff has engaged with various vendors, and has been gathering information at the staff level to provide a viable alternative energy option to satisfy the District's energy consumption needs. He stated that the District may be at a point where it could further explore viable solar/battery/peak shaving options with MCE. He noted that MCE is finalizing a high-level feasibility report through its consultants TerraVerde Energy, LLC, and Ralph O'Rear, which could be available in the next month or so, for staff review. He stated that a Board presentation would be scheduled if the project was deemed viable and of benefit to the District.
- The Annual California Association of Sanitation Agencies (CASA) conference is taking place in San Diego, August 21 – 23, 2019. Directors are asked to let the Administrative Secretary know if they plan to attend.

ADJOURNMENT: There being no further business to come before the Board, President Dillon-Knutson adjourned the meeting at 8:01 p.m.

Respectfully submitted,

Sandeep Karkal
Secretary

Julie Hoover, Recording