

July 11, 2011

A regular meeting of the Board of Directors of the Novato Sanitary District was held at 6:30 p.m., Monday, July 11, 2011, at the District offices, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President William C. Long, Members Michael Di Giorgio, Jean Mariani and George C. Quesada.

BOARD MEMBERS ABSENT: Dennis Welsh.

STAFF PRESENT: Manager-Engineer-Secretary Beverly James, Administrative Services Manager June Brown, and Information Services Specialist Robin Merrill.

ALSO PRESENT: Brant Miller, Novato resident  
Suzanne Crow, Novato resident

PLEDGE OF ALLEGIANCE:

Manager-Engineer Beverly James stated that the agenda indicated a meeting date of June 27, 2011 instead of July 11<sup>th</sup>. Although the correct date of July 11<sup>th</sup> was published in the Novato Patch and on the District's website, there was an oversight in that the date on the agenda template was not updated from the previous meeting. The Manager noted that the legal notice for tonight's public hearing was correct.

Member Quesada took the position that the meeting date was incorrectly stated and he questioned the legality of the meeting.

After brief discussion, Board Members and staff were in agreement to continue with the meeting. It was noted that the only item of significance on the agenda was the Public Hearing on the 2011-12 Sewer Service Charge Report that was correctly noticed in the Marin Independent Journal.

AGENDA APPROVAL: *On motion of Member Mariani, seconded by Member Di Giorgio and carried by those Members present, the agenda was approved.*

PUBLIC COMMENT: None.

REVIEW OF MINUTES:

- Consider approval of minutes of the June 27<sup>th</sup>, 2011 meeting.

*On motion of Member Di Giorgio, seconded by Member Quesada and carried by those Members present, the minutes of the June 27<sup>th</sup>, 2011 meeting were approved as written.*

CONSENT CALENDAR:

*On motion of Member Quesada, seconded by Member Mariani, and carried by those Members present, the following Consent Calendar item was approved:*

- a. Approval of regular disbursements in the amount of \$166,607.68, project account disbursements in the amount of \$105,385.40, and Board Member disbursements in the amount of \$2,773.44.*

Ms. Suzanne Crow noted that disbursement detail was not included with the check registers and requested that the detail be provided with the agenda packet for the next meeting.

Ms. Crow objected that there would be no audio recording available of tonight's meeting because the system was not set up.

PUBLIC HEARING – 2011-12 SEWER SERVICE CHARGE REPORT:

President Long opened the public hearing at 6:40 p.m.

The Manager noted that this hearing was to provide for the collection of sewer service charges on the Marin County property tax rolls. In response to a question by Member Quesada, she confirmed that there is no increase in sewer service charges this year. Notice of the hearing was published twice in the Marin Independent Journal.

President Long recalled that during a recount of the last Board Member election, it was discovered that a number of properties were overlooked and not included in the District boundaries. The Manager confirmed that corrections had been made and sewer service charges are being collected from those properties.

There being no public comment and no written protests regarding the sewer service charge report, President Long declared the public hearing closed at 6:43 p.m.

RECOMMENDED SEWER SERVICE CHARGE ORDINANCE NO. 114:

- Consider adoption of Ordinance No. 114 establishing sewer service charge rate. The Manager explained to the Board that a new ordinance was necessary even though the sewer service charges will remain the same because the previous ordinance addressed only the fiscal year 2010-11.

*On motion of Member Quesada, seconded by Member Di Giorgio, and carried by those Members present, Ordinance No. 114 was adopted.*

RESOLUTION CONFIRMING REPORT ON SEWER SERVICE CHARGES:

- Consider adoption of Resolution No. 3032: A Resolution Prescribing and Providing for the Collection of Sewer Service Charges for Novato Sanitary District on the Tax Rolls of the County of Marin for the Fiscal Year 2011-2012.

*On motion of Member Quesada, seconded by Member Di Giorgio and carried by those Members present, the Board adopted Resolution No. 3032, "A Resolution Prescribing and Providing for the Collection of Sewer Service Charges for Novato Sanitary District on the Tax Rolls of the County of Marin for the Fiscal Year 2010-2011".*

Member Di Giorgio suggested that a news release be published reporting that the District is not increasing sewer service charges for fiscal year 2011-12.

BOARD OF DIRECTORS:

- Presidential appointment of Committee members for 2011-12:

President Long appointed the following **Standing Committee** members:

Joint City/District Solid Waste Committee:

George C. Quesada  
Jean Mariani  
William C. Long, Alternate

Wastewater Operations Committee:

Michael Di Giorgio  
Dennis Welsh  
George C. Quesada, Alternate

New Facilities Committee:

William C. Long  
Jean Mariani  
Dennis Welsh, Alternate

President Long appointed the following **Regular Committee** members:

California Association of Sanitation Agencies:

William C. Long, Delegate  
Michael Di Giorgio, Alternate

California Sanitation Risk Management Authority:

Beverly B. James, Delegate  
William C. Long, Alternate

North Bay Water Reuse Authority:  
William C. Long, Delegate  
Michael Di Giorgio, Alternate

North Bay Watershed Association:  
Michael Di Giorgio, Delegate  
Beverly B. James, Alternate

President Long made the following **Ad Hoc Committee** Assignments:

Marin County Council of Mayors and Councilmembers Ad Hoc Committee on Pensions and OPEB:

William C. Long  
Michael Di Giorgio

Audit Committee:

Dennis Welsh  
Jean Mariani

Labor Negotiations Committee:

William C. Long  
Michael Di Giorgio

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION:**

*- Consider selecting a candidate for Region 3: On motion of Member Quesada, seconded by Member Mariani and carried by those Members present, the Board selected Stanley Caldwell of Mountain View Sanitary District to serve on the CSDA Board of Directors.*

**STAFF REPORTS:**

*- Regional Board retraction of Notice of Violation: The Manager reported that the Notice of Violation, based on a November 2010 inspection of District facilities, has been entirely retracted by the Regional Board. The notice of retraction was issued on July 1, 2011, a copy of which was included in the Board agenda packet. The Manager briefly reviewed the five alleged violations and the reasons for the retraction.*

*- Public Education and Outreach: The Manager presented a slide presentation of the July 4<sup>th</sup> parade that the District participated in with Novato Disposal Service. The District also had a booth at the Marin County Fair. Administrative Secretary Julie Borda,*

Laboratory Supervisor Linda Candelaria, and Environmental Compliance Analyst Ken Besnia, along with personnel from other agencies, manned the booth for 3 days distributing public outreach literature.

BOARD MEMBER REPORTS:

- North Bay Watershed Association meeting: Member Di Giorgio reported that he attended the NBWA meeting on July 8<sup>th</sup>. One of the speakers was Terri Fashing of the Marin County Stormwater Pollution Program who gave a presentation on new stormwater permit requirements. Member Di Giorgio expressed concern that new stormwater requirements may affect sanitary districts in the future. Manager Beverly James indicated that the City handles stormwater. However, some restrictions are already in place for sewers receiving water no longer permitted to be disposed of in stormwater drains.

Member Long read from an article published in the Economist and requested that copies be provided to Board Members. The article deals with unfunded public pension liabilities.

Member Di Giorgio suggested that a copy of the report on Marin County Local Government Reform of Pensions and Other Post-Employment Benefits, published by the Marin County Council of Mayors and Councilmembers, also be provided to Board Members, and that this item be placed on a future agenda for discussion.

MANAGER'S ANNOUNCEMENTS:

The Wastewater Operations Committee will meet on Monday, July 18<sup>th</sup>, at 2:00 p.m.

There will be a District Plant Tour on Saturday, July 16<sup>th</sup> at 10:00 a.m.

ADJOURNMENT:

There being no further business to come before the Board, President Long declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Beverly B. James, Secretary

June Brown, recording