

November 16, 2009

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:00 p.m., Monday, November 16, 2009, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members James D. Fritz and George C. Quesada.

STAFF PRESENT: Manager-Engineer-Secretary Beverly B. James, Deputy Manager-Engineer Sandeep Karkal and Administrative Secretary Julie Borda.

ALSO PRESENT: John O'Hare, Veolia Water
John Bailey, Veolia Water

AGENDA APPROVAL: *On motion of Member Fritz, seconded by Member Quesada, and carried unanimously, the agenda was approved as mailed.*

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

Consider approval of minutes of the meeting of October 23, 2009.

On motion of Member Quesada, seconded by Member Fritz, and carried unanimously, the minutes of the October 23, 2009 Wastewater Operations Committee meeting were approved.

OPERATIONS AND MAINTENANCE REPORT:

Project Manager John Bailey, Veolia Water, reviewed the monthly operations report for September/October 2009. He discussed coliform violations which he noted will appear in the November Monthly SMR. In addition, Mr. Bailey outlined the key events for the covered period and gave a construction update. He gave an overview of the general criteria for logbook entries.

There was discussion between the Board, the Manager-Engineer and the Deputy Manager-Engineer.

TRANSITION TASK UPDATE:

John O'Hare discussed in detail *Schedule: 5, Transition Plans for 14 Areas*. He discussed with the Committee the startup, maintenance and operational tasks as being handled by Veolia Water.

The Manager-Engineer discussed the Emergency Services Agreement as proposed by Veolia and how this may affect future events.

MONTHLY MONITORING REPORT REVIEW:

This item was tabled until the next Committee meeting on December 21st.

ADJOURNMENT: There being no further business to come before the Committee, Manager-Engineer Beverly James adjourned the meeting at 3:25 p.m.

Respectfully submitted,

Beverly B. James
Secretary

Julie Borda, Recording