

April 20, 2011

A special meeting of the Board of Directors of the Novato Sanitary District was held at 6:30 p.m., Wednesday, April 20, 2011 at the District offices, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President William C. Long, Members Michael Di Giorgio, George C. Quesada and Dennis Welsh.

STAFF PRESENT: Manager-Engineer-Secretary Beverly B. James, Deputy Manager-Engineer Sandeep Karkal, and Administrative Secretary Julie Borda.

ALSO PRESENT: Dean Heffelfinger, Novato resident
Jo Heffelfinger, Novato resident
Angelica Randolph, Co-Chair of Marin Coalition
David K. Randolph
Jim Fritz, past Board member
B. Abbate
Brent Ainsworth, Novato Patch
Jean Mariani, Novato resident
John Coleman, Novato resident
Donald Brand, Novato resident
Brant Miller, Novato resident
Suzanne Brown Crow, Novato resident
A. Gerald (Jerry) Peters

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL:

On motion of Member Di Giorgio, seconded by Member Quesada and carried unanimously, the agenda was approved as mailed.

PUBLIC COMMENT:

Angelika Randolph, Co-Chair of the Marin Coalition, addressed the Board and read a statement she prepared regarding a conversation she had previously with Brant Miller. In the statement, she rebutted comments Mr. Miller had made at the April 11, 2011 Board meeting.

BOARD OF DIRECTORS:

Interview candidates for open board position.

The Manager stated that at its March 30, 2011 meeting, the District Board directed staff to proceed with the Board Member appointment process to fill the vacant position

created by the retirement of Board Member Jim Fritz. She reported that six applications were received: Jean Mariani, Donald Brand, John Coleman, Brant Miller, Suzanne Brown Crow and A. Gerald (Jerry) Peters. She noted that each applicant's address was checked to ensure that they live within the District and the candidates had been invited to an interview at an open board meeting on April 20, 2011. She noted that following the interviews, the Board may vote to select a candidate. Three affirmative votes are required to make an appointment. Once an appointment is made, the Secretary will swear in the new member.

President Long gave an overview of the review process, stating that each candidate will be allowed up to five minutes to make an opening statement and then the Board will have up to ten minutes for questions and discussion with the candidate.

President Long invited all candidates to wait outside the Board room until they were called for their interview. The interview process began immediately after, with applicants being called in the following order:

1. Jean Mariani
2. Donald Brand
3. John Coleman
4. Brant Miller
5. Suzanne Brown Crow
6. Gerald (Jerry) Peters

Following the interviews, President Long invited all candidates to rejoin the meeting.

Consider adopting a resolution appointing a board member to fill the vacancy.

President Long thanked the candidates for their participation and invited discussion from the Board.

Member Quesada stated he was not ready at this time to make a decision on the candidates and requested a two-week or longer period to come to a decision.

Member Di Giorgio nominated Jean Mariani to fill the vacancy on the Novato Sanitary District Board of Directors.

Member Welsh nominated Suzanne Brown Crow to fill the vacancy on the Novato Sanitary District Board of Directors.

President Long asked the Board if any further nominations were intended, and hearing none, announced that the nominations were closed.

President Long opened the meeting for public comment, and hearing none, proceeded to Board discussion.

The Board discussed the nominees and their qualifications.

Member Di Giorgio made a motion to appoint Jean Mariani to the Novato Sanitary District Board of Directors. The motion received the following vote: Ayes: President Long, Member Di Giorgio. Noes: Member Welsh. Pass: Member Quesada.

Member Welsh made a motion to appoint Suzanne Brown Crow to the Novato Sanitary District Board of Directors. The motion received the following vote: Ayes: Member Welsh. Noes: President Long, Member Di Giorgio. Pass: Member Quesada.

Member Quesada asked the Manager for the deadline in which the Board would have to make a selection before the action would be forced to go to the Board of Supervisors for appointment. The Manager requested a recess to bring the information before the Board.

At 8:03 p.m., President Long declared a 10 minute recess.

At 8:13 p.m., President Long reconvened the meeting.

The Manager stated that the Board will have until May 30, 2011 to make an appointment to fill the vacancy. If they fail to do so, the decision will pass to the Board of Supervisors who would then have until June 28, 2011 to make an appointment or require the District to call an election.

President Long requested the Manager place the Board Vacancy Appointment item on the April 25, 2011 agenda.

MANAGER'S ANNOUNCEMENTS:

- The Manager stated that the next regular Board meeting will take place on Monday, April 25, 2011 at 4:30 p.m. instead of the regular time of 6:30 p.m. The change was necessary to ensure that the Board would have a quorum of members present.
- The Manager noted that the Novato Leadership Program, 2011 is holding their graduation ceremony on May 11, 2011 from 5 to 7:30 p.m. She stated that the District's Finance Officer, Laura Creamer, and the Plant Manager, John Bailey, Veolia Water, are both graduating from the Leadership Program.

ADJOURNMENT: There being no further business to come before the Board, President Long adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Beverly B. James, Secretary

Julie Borda, Recording