

April 23, 2012

A regular meeting of the Board of Directors of the Novato Sanitary District was held at 6:30 p.m., Monday, April 23, 2012, at the District Office, 500 Davidson Street, Novato.

BOARD MEMBERS PRESENT: President William C. Long, Members Michael Di Giorgio, Jean Mariani, Jerry Peters, and Dennis Welsh.

STAFF PRESENT: Deputy Manager-Engineer Sandeep Karkal and Administrative Secretary Julie Swoboda. Manager-Engineer-Secretary Beverly B. James was absent.

ALSO PRESENT: John O'Hare, Veolia Water  
John Bailey, Project Manager, Veolia Water  
Brant Miller, Novato resident  
Dasse de longh, NSD employee, Novato resident  
Steve Krautheim, Field Services Superintendent,  
Novato Sanitary District

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL: President Long stated the meeting would proceed as written.

PUBLIC COMMENT: None.

CONSENT CALENDAR:

Member Welsh requested item b: *Approve disbursements including payroll and payroll-related disbursements*, be removed from the Consent Calendar for further discussion.

Member Welsh questioned invoices from E&M Electrical and the Novato Chamber of Commerce. The Deputy Manager-Engineer stated that he will verify the invoice details and report back to the Board at the next meeting.

*On motion of Member Di Giorgio, seconded by Member Peters and carried unanimously, the following Consent Calendar items were approved:*

- a. Review Quarterly Investment report.
- b. Approval of regular disbursements in the amount of \$289,546.50, project account disbursements in the amount of \$729,764.92, and payroll and payroll related disbursements in the amount of \$223,189.43.

FACILITY OPERATIONS:

- Receive Wastewater Operations Committee Report: The Deputy Manager-Engineer gave an overview of the report and stated that the treatment plant performance was

excellent for the month of March. He stated that two inspections were conducted: the annual NPDES inspection by the EPA/Regional Water Board sub-contractor and the annual microbiological testing portion of the District laboratory by the State Environmental Laboratory Accreditation Program (ELAP). He noted that both inspections went smoothly.

President Long questioned the EPA and State inspections that were completed. The Deputy Manager-Engineer stated that a couple of minor incidents were found during the inspections and that the District has already resolved them and reported the corrections to the proper agency.

Member Welsh requested a copy of the reports from the NPDES and the ELAP inspections when they are available. President Long requested the entire Board receive these copies and the Deputy Manager-Engineer stated he will provide the reports when they become available.

Member Peters questioned the status of the temporary sound enclosure around the odor control fans at the primary clarifiers. John Bailey, Veolia Water, stated that the enclosures sustained some minor damage due to strong winds and that repairs have been completed. He stated that Veolia is planning on building permanent engineered enclosures in the future.

The Deputy Manager-Engineer continued, reviewing the Collection System and the Reclamation Facility report.

Member Welsh stated that he had requested copies of the SMR (Self Monitoring Report) that is transmitted to the State but noted that he has not received the reports. The Deputy Manager-Engineer stated that the reports are available at the State Water Resources Control Board (SWRCB)/California Integrated Water Quality System (CIWQS) website. He stated that he would provide a link to the Board of the CIWQS website so the District's Self Monitoring Reports could be accessed by the Board of Directors.

#### ANNUAL COLLECTION SYSTEM REPAIRS PROJECT 72803:

- Review bids and accept the lowest responsive bid and authorize the Manager-Engineer to execute the contract for manhole repairs: The Deputy Manager-Engineer discussed the manhole repairs stating that 17 manholes in various locations around the District are in need of repair or modification. He stated that on April 11, 2012, four bids were received and Maggiora & Ghilotti of San Rafael submitted the lowest responsive bid of \$38,251. He recommended the Board award the Miscellaneous Manhole Repair Project to Maggiora & Ghilotti.

*On motion of Member Mariani, seconded by Member Welsh and passed unanimously, the Board authorized the Manager-Engineer to execute the contract for Miscellaneous Manhole Repairs, Project 72803-04 to Maggiora & Ghilotti in the amount of \$38,251.00.*

RECYCLED WATER:

- Approval of Resolution No. 3044 approving Proposition 84 Grant Agreement with Bay Area Clean Water Agencies: The Deputy Manager-Engineer requested the Board approve the Implementation Agreement between the Bay Area Clean Water Agencies and the Novato Sanitary District for Bay Area Proposition 84 Integrated Regional Water Management Grant. He stated that District Counsel has extensively reviewed the agreement. The Deputy Manager-Engineer requested the Board approve the agreement subject to minor revisions arising out of any last minute review comments from the other agencies.

*On motion of Member Di Giorgio, seconded by Member Peters and passed unanimously, the Board approved Resolution No. 3044, a Resolution Approving and Authorizing Execution of Implementation Agreement between Bay Area Clean Water Agencies and Novato Sanitary District for Bay Area Proposition 84 Integrated Regional Water Management Grant.*

AMENDMENT TO THE CONTRACT BETWEEN CALPERS AND NOVATO SANITARY DISTRICT:

- Adopt Final Resolution to Approve an Amendment to the Contract between the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of Novato Sanitary District.

- Authorize execution of Amendment to Contract.

- Authorize Board Clerk/Secretary to execute Certification of Final Action of Governing Body.

The Deputy Manager-Engineer stated that the amendment to the contract establishes a different level of benefits for employees entering membership in CalPERS for the first time after the effective date of the contract amendment. He stated that the amendment provides a retirement benefit formula of 2% at 60 instead of 2% @55, with retirement calculations based on 36 consecutive months' highest compensation instead of 12 consecutive months' highest compensation.

President Long questioned if the two new employees recently hired to the Collections System Department will fall under the new agreement with CalPERS. The Deputy Manager-Engineer stated he was unsure but would report back to the Board when CalPERS makes their final ruling.

*On motion of Member Di Giorgio, seconded by Member Mariani and carried unanimously, the Board adopted Resolution No. 3043, authorized execution of Amendment to the Contract and authorized the Board Clerk/Secretary to execute Certification of Final Action of Governing Body.*

BOARD OF DIRECTORS:

- Consider approval of a letter regarding the Governor's proposals for pension reform. The Deputy Manager-Engineer requested the Board consider approving a letter to the local Assembly Senate representatives indicating the District's support of Governor Brown's pension reform measures.

President Long stated that Novato resident Brant Miller had provided to the Board and audience a document by California Governor Jerry Brown titled "Twelve Point Pension Reform Plan". The Board reviewed the document.

Member Welsh requested this item be tabled until a future Board meeting at which time the Board would have the opportunity to read in its entirety the "Twelve Point Pension Reform Plan" document.

President Long requested that staff prepare a benefit's matrix for his information outlining benefits the District currently offers and what the District offered two/three years ago.

*On motion of Member Welsh, and carried with the following vote, the Board tabled the approval of the letter regarding the Governor's proposals for pension reform. Ayes: Long, Mariani, Peters, Welsh. Noes: Di Giorgio.*

STAFF REPORTS:

- California Water Environment Association (CWEA) Annual Conference. Deputy Manager-Engineer Sandeep Karkal gave a report of his attendance at the CWEA conference which took place in Sacramento from April 18<sup>th</sup> through April 20<sup>th</sup>. He also reported that District employees Bill Northcroft and Johnathan Au attended the conference. The Deputy Manager-Engineer stated that it was a very good conference and discussed some of the sessions on sewer system overflows and maintenance that staff attended.

BOARD MEMBER REPORTS:

- North Bay Watershed Association (NBWA) conference. Member Di Giorgio discussed his attendance at the NBWA conference which was held in Petaluma on April 13<sup>th</sup>. He stated that the speakers discussed water and infrastructure issues in regard to climate change. He questioned what preparations the District will need to make in regards to climate change and future rising sea levels.

President Long suggested the District approach the question of rising sea levels and consequences to the treatment facility in their Strategic Plan.

President Long thanked Brant Miller for providing the additional document from California Governor Jerry Brown titled "Twelve Point Pension Reform Plan".

MANAGER'S ANNOUNCEMENTS:

The Deputy Manager-Engineer stated that Manager-Engineer Beverly James is on vacation but will be returning for the next Board meeting on May 14<sup>th</sup>.

ADJOURNMENT: There being no further business to come before the Board, President Long adjourned the meeting at 7:20 p.m.

Respectfully submitted,



Sandeep Karkal  
Deputy Manager-Engineer

Julie Swoboda, Recording