

**NOVATO SANITARY DISTRICT
SOLID WASTE COMMITTEE MEETING
September 20, 2017**

MINUTES

Members Present:

Director Jean Mariani Director Jerry Peters

Others in Attendance: Sandeep Karkal, Dee Johnson - Novato Sanitary District
Casey Williams, Scott Pariani, Jim Salyers – Novato Disposal Service
Delyn Kies, Novato resident
Ed Farewell, Recology Sonoma Marin
Manijeh Larizadeh, City of Novato
William Schoen, R3 Consulting Group (by phone)

1. Approve agenda: The agenda for September 20, 2017 was approved as submitted.
2. Public Comment: There was no comment from the public.
3. Updates/Routine Business Items:
 - a. City of Novato. There was no update from the City.
 - b. Redwood Landfill. There was no update from Redwood Landfill.
 - c. Marin County JPA and Local Task Force (LTF). Dee indicated that the LTF would be meeting in October.
 - d. 2017 HHW programs. Dee indicated that the HHW facility remains very busy with the month of August having the greatest participation in over 10 years
 - e. E-Waste event October 7-9, 2017. The fall e-waste event will be held over 3 days at the Recycling Center from Oct. 7 – 9, 2017.
4. 2017 Disposal/Diversion Reports and Novato Disposal Service (NDS) 1st and 2nd Quarterly Reports. Casey Williams presented Novato Disposal quarterly reports. Dee Johnson reported that Novato Disposal's 2nd quarter diversion(52.11%) was slightly improved from the 1st quarter (52.02%)
5. Calculated Diversion Rate and CalRecycle Per Capita Diversion Method.
 - a. Receive Per capita diversion calculation for 2016. Dee Johnson explained the per capita diversion calculation method adopted by the state in 2009. The method changed from a diversion-based system to a disposal-based indicator – the per capita disposal rate. Novato is doing a good job with exceeding the per capita disposal target rate. Although CalRecycle no longer considers diversion rates as a goal, the District and many cities and counties have relied upon this calculation as a measurement method, so CalRecycle developed an equivalent diversion rate calculation. As of 2016, this equivalent diversion rate for Novato was 76%. Director Mariani requested that a chart be prepared of Novato's comparative diversion rates for the last five years.
 - b. Receive CalRecycle publication on diversion rate calculation ("Goal measurement FAQ's").
6. Recycling Center and HHW Facility:
 - a. Receive update from Novato Disposal services (NDS) on potential facility relocation. Jim Salyers reported that he had been working with a commercial real estate broker, but had not found any suitable locations. Issues that make a new location difficult include traffic considerations and industrial zoning requirements. Committee members suggested a couple of areas to investigate.
7. Calendar Year (CY) 2018 Solid Waste Rate Adjustment. Sandeep Karkal reviewed the report from R3 on Novato Disposal's requested rate adjustment for 2018. Based on the R3 report, staff recommends that the Solid Waste Committee recommend a solid waste rate adjustment for CY2018 of 5.04% to the District Board for its approval. Committee members discussed the viability of the balancing account for future rate adjustments. Following discussion, Committee members unanimously recommended that the solid waste rate adjustment for CY2018 of 5.04% be brought forward to the Board for its approval.
8. Adjourn. The meeting adjourned at 4:10 pm.