

May 19, 2014

A regular meeting of the Wastewater Operations Committee of Novato Sanitary District was held at 2:05 p.m., Monday, May 19, 2014, at the District Office, 500 Davidson Street, Novato.

MEMBERS PRESENT: NSD Board Members William Long and Jerry Peters.

STAFF PRESENT: Sandeep Karkal, Manager-Engineer
Steve Krauthem, Field Services Superintendent
Tim O'Connor, Collections System Supervisor
John Bailey, Project Manager, Veolia
Julie Swoboda, Administrative Secretary

ALSO PRESENT: Lynda Rodefer, Administrative Manager, Veolia
Brian Exberger, Assistant Project Manager, Veolia
Chris McAuliffe, North Bay Technical Manager, Veolia
John O'Hare, Pretreatment Programs Manager, Veolia
Gary Butler, Novato resident

AGENDA APPROVAL: Approved as presented

PUBLIC COMMENT: None.

APPROVAL OF MEETING MINUTES FOR APRIL 21, 2014: The April 21, 2014 meeting minutes were approved as written.

WASTEWATER TREATMENT FACILITIES OPERATIONS AND MAINTENANCE REPORT FOR APRIL 2014:

- Treatment Plant Performance Report, Maintenance Report and Safety & Training:
John Bailey, Plant Manager, Veolia Water, gave an overview of the treatment plant operations for the month of April. He stated there were no permit exceedances, violations or excursions for the month. He noted that April was a dry month with 1.16 inches of rainfall reported and that the average flow was 4.65 mgd (million/gallons/day). Mr. Bailey stated that the recycled water facility restarted on April 14th and that 1.97 million gallons of recycled water was produced in April.

Mr. Bailey stated that routine rounds, readings and maintenance were performed at the Novato Treatment Facility, the Ignacio Transfer Pump Station, the Recycled Water Plant and the Sludge Lagoons. Mr. Bailey reviewed the treatment facilities charts and graphs. Mr. Bailey reported that Veolia employees have been accident free for a total of 1,427 days/64,215 hours. He stated that Jerome Meter (H2S) readings continue to be taken within the treatment plant as well as in the Lea Drive neighborhood area. He reported that no odor notifications were received in April.

Manager-Engineer Sandeep Karkal provided an overview of the contact basin baffle project and the benefits/results of this installation.

- Odor control, noise, and landscaping report: Manager-Engineer Sandeep Karkal stated that the earlier recommendation by Mr. McEwen (of Brown & Caldwell, the District's odor consultant) were implemented and results continue to be good. The Manager reported that Cagin and Dorward Landscaping has been contacted to plant the remaining 22 redwood trees (currently in boxes) into permanent locations, but that this might not occur until the Fall.

COLLECTION SYSTEMS OPERATION AND MAINTENANCE REPORT FOR APRIL 2014:

Tim O'Connor, Collections System Superintendent discussed the Collection Systems Monthly Report for April 2014. He reported that the Collection Systems crew cleaned a total of 85,246 feet of sewer pipeline and that the department completed 580 maintenance work orders which were generated in April. He stated that the District's CCTV van (Closed Circuit TV) televised 224 line segments for 19,331 feet of production. He reviewed the CCTV findings.

The Collections System Superintendent stated that there were zero sanitary sewer overflows in the month of April.

The Collections System Superintendent noted that as of April 30th, the Collections Department and the District have worked accident free for a total of 1,142 days. He stated that departmental staff continues to work on generating Standard Operating Procedures (SOP's) and Emergency Operating Procedures (EOP's).

RECLAMATION FACILITY REPORT FOR APRIL 2014:

Field Services Superintendent Steve Krautheim presented the Reclamation Facilities report for April. He stated that there were no rancher or irrigation activities during the month. Mr. Krautheim stated that the motor from Irrigation Pump No. 1, which was rebuilt and installed in October 2013 by Koffler Electric, was found to have a mechanical issue. He stated that upon being made aware of the issue, Koffler Electric removed the pump, repaired it and reinstalled it at no charge to the District.

ADJOURNMENT:

There being no further business to come before the Committee, the meeting adjourned at 2:40 p.m. The next Wastewater Operations Committee meeting will be held on Monday, June 16, 2014.

Respectfully submitted,

Sandeep Karkal
Manager-Engineer

Julie Swoboda, Recording