



NSD Tracking No. _____

NOVATO SANITARY DISTRICT

Application – COVID-19 Sewer Service Charge (SSC) Relief Program
Application Deadline: December 31, 2020

Section 1 – Eligibility

- 1 Are you the ratepayer of record (legal entity on record as having paid the SSC for 2019-20)?
 No – Sorry you are not eligible Yes, or not sure – Continue
- 2 Can you provide one of the following:
 2019-20 Marin County Property Tax bill listing a charge for Novato Sanitary District/Sanitary District No.6, OR
 If direct billed, your Novato Sanitary District Invoice Invoice No.: _____
 No – Sorry, you are not eligible
- 3 Are you a Commercial or Institutional Ratepayer (School, Non-Profit, Business, etc.)?
 No – Sorry, you are not eligible Yes – Continue
- 4 Did you have business closure(s) from the COVID-19 Shelter-in-Place order between March 17-June 30, 2020?
 No – Sorry, you are not eligible Yes - Full Closure _____ days, Partial Closure _____ days

Section 2 – Ratepayer Information: If filing for multiple properties, submit a separate form for each property.

- 1 Ratepayer of Record Name: _____
- 2 Assessor's Parcel Number (APN): _____
- 3 Applicant Name(s): _____
- 4 Mailing Address: _____
(This is where any relief payment will be mailed)
- 5 Contact Phone Number: _____ Contact email: _____

Section 3 - Certification

I certify, under penalty of law that all information provided herein is true. I am aware that submission of this application and supporting documents are subject to approval by the Novato Sanitary District and that not all applications will be approved.

Applicant Signature

Date

Please mail completed application and attachments to Novato Sanitary District, Attn: COVID-19 SSC Relief Program, OR e-mail to info@novatosan.com with "COVID-19 SSC Relief Program" in the "Subject" line. Ensure you have included:

- 1. Copy of 2019-20 property tax bill; or, if billed directly, copy of District Invoice (or provide Invoice No.).
- 2. Proof of payment (copy of cancelled check, etc.).
- 3. Copy of North Marin Water District (NMWD) bill which includes the period of March 17 - June 30, 2020.

Novato Sanitary District
500 Davidson St., Novato CA 94945
Phone: 415-892-1694 / Fax: 415-898-2279
Website: www.novatosan.com

Please contact the District office if you have any questions or require additional information.